

**Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
November 18, 2025
6:45pm**

Call to Order: The meeting was called to order by the chairperson at 6:50pm.

Board Members Present: Vicki Avery, Kendall Cates, Matt Beasley, Greg Oldham, Fred Weisensee

Staff Members Present: Christy Wilkins, Christine Caponi, Daniel Shimek

Board Secretary: Donna Santa Maria

Public In Attendance: None

1. Approval of Agenda- Amendment added as “D”. The approval of a vote for the draft of the audit. Matt made a motion to approve, Kendall seconded. All in favor.

2.Consent Agenda- The October 2025 board minutes are approved. Fred made a motion to approve and Kendall seconded. All in favor.

3. Announcements- Next Board meeting will be December 17, 2025, 6:30pm. Bridgeport Campus.

4.Public Comment- None

5.Old Business-

1. Sick Bank Policy- Approval of Sick Bank Policy. Kendall made a motion for approval, Fred seconded. All in favor.
2. Cell Phone Policy- JFCEB-AR. Adoption of the policy. It does not need a vote. The Board notes that general consensus for changes that are necessary are presented for information only, i.e, AR or employee handbook.

6.New Business-

Directors Report- Christy Wilkins

1. Jog-A Thon- A big thanks to the parents, staff and community for raising 20K. It is a remarkable accomplishment and will serve the school in providing activities such as outdoor school,

camping and various other field trips throughout the year. It is important to note that these activities do not come out of LVCS's general fund but solely through fund raising.

2. Halloween- between field trips to pumpkin patches, the annual halloween parade and a Pedee halloween party, the students from both campuses enjoyed an afternoon of food, fun and social activities.
3. Parent Conferences- Bridgeport parent conferences were held November 24-27th. Pedee parent conferences are scheduled for December 4th and 5th.
4. Pedee- Star Testing. Daniel went over the results for the middle school testing.

Financial Report-Christine Caponi

1. Monthly Financials are all in order. Questions and request about census vs cumulative reports in the future.
2. The audit went great. Vote to provide the District a draft of the audit. Fred made a motion to provide a draft of the audit, Greg seconded the motion. All in favor.
3. Staff Handbook changes- Vote to adopt Staff Handbook changes. Matt made a motion to approve and Fred seconded. All in favor.
4. Resolution 25118-2- moving from Salary to Instructional Services. Kendall made a motion to approve and Matt seconded. All in favor.

Discussion-

1. Invitation to Dallas School District- the LVCS Board would like to invite the Dallas School Board members to our school. An invitation should be sent to the Superintendent.
2. OSBA Conference- Fred discussed the annual OSBA conference.

7. Enrollment- As of November 10, 2025: Bridgeport 145 Pedee 61

8. Adjournment- Chairperson adjourned the meeting at 8:31pm.

