

Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
September 17, 2025
6:30pm

Call to Order: The meeting was called to order by the chairperson at 6:34pm.

Board Members Present: Vicki Avery, Kendall Cates, Matt Beasley, Greg Oldham Absent: Fred Weisensee **Staff Members Present:** Christy Wilkins, Christine Caponi, Daniel Shimek, Korena Lund

Board Secretary: Donna Santa Maria

Public In Attendance: Zack Phillips, Michael Lauderback

1. **Approval of Agenda-** Greg made a motion to approve the September agenda as presented. Matt seconded. All in favor.
2. **Consent Agenda-** Kendall made a motion to approve, Greg seconded. All in favor.
3. **Announcements-** The next board meeting will be October 15, 2025, 6:30pm at the Bridgeport campus.
4. **Public Comments-** None
5. **Old Business-**
 - Transference Of Accrued Sick Time- The Board discussed and voted on the amount of hours an employee could transfer from their previous employer. The Board took into consideration what Dallas District policy is, other districts and the Oregon Paid Family Leave Act. The Board voted to accept a maximum of 80 hours to be transferred. Kendall made the motion, Greg seconded, all in favor.
 - Also discussed was the need for a policy for LVCS's Sick Bank policy. That item will be on the October Agenda.
 - Oregon Foundation Community Information-is an organization that holds and invests money for public schools. They can come and speak with the board to share information on their organization and the process of donor recipients.
 - Board Expansion- The chairperson gave each Board member a sample membership application form to read over. The Board will have further discussions in the coming months.
6. **New Business-**
 - **Directors Report-Christy Wilkins**
 - **School Opening-** The week prior to the official day of opening, was busy with staff completing trainings and team building. The first week of school was positive with the students excited to be back. Bridgeport: academic assessments were successfully given. For parents: fluidity in the vehicle pick up/drop off line is being maintained and a new rule for parents/guardians to check-in at the office prior to walking your child to class, going to a classroom or visiting for lunch has been implemented. Pedee: The first week for middle school was great. Emphasis was put on team building activities

between students and staff. One event that was school wide was the making of an All School Charter.

7. Student Success Act (SIA) Review and Update:

- Passed by the legislature in 2019, these funds significantly enhanced the State School Fund, with the remaining funds primarily divided among three key accounts:
- A Student Investment Account (at least 50%). Also referred to as SIA.
 - i. An Early Learning Account (at least 20%)
 - ii. A Statewide Education Initiatives Account (up to 30%)
- There are two stated purposes for the Student Investment account.
 - i. Meet students' mental or behavioral health needs, and
 - ii. Increase academic achievement for students while providing a well-rounded education by broadening curricular options, which can include enrichment and innovative program
 - LVCS went through a comprehensive needs assessment process with our staff, parents, and community. The result was a universal desire for mental health support for students. The second priority was hiring a teacher who could build a garden program at both schools, while integrating the science of growing foods in an engaging manner, using regenerative, sustainable practices. We continue to support both of those programs with SIA funds.
 - Mental Health Services:
 - a. Mallory Hassart, LCSW (Licensed Clinical Social Worker) just began her fourth year with LVCS. During that time, she has increased the variety of support she offers. Some of those include individual and group counseling, family counseling and referrals for counseling outside of the school setting (county and private providers) behavior plans for students, social emotional learning curriculum, tiered intervention behavior systems, participation on data teams, IEP's and parent conferences when requested. Ms. Hassart also writes and implements all 504 plans.
 - The Garden Program:,
 - a. The board is very familiar with the excellence of the garden program. Both students and parents enthusiastically embrace and support the program and entire families come out and volunteer on the weekend to help maintain the garden.

8. Financial Report- Chrisitne Caponi

- **Monthly Financial Report:** The P & L and the balance sheet were looked over. There were not any questions.
- The budget was presented as balanced with revenue. To date enrollment is less than anticipated but that can change during the year.

- **Reserves** - Christine made a graph showing the current reserves. She explained how resolutions affect the ending fund balance. She commented on the excellent working relationship between herself, Christi and Daniel.
- **New Food Program**- is an outstanding success! The students that are eating both breakfast and lunch have dramatically increased:
 - i. Bridgeport Campus
 - Breakfast Sept 2024: 236 Breakfast Sept 2025: 406
 - Lunch Sept 2024: 607 Lunch Sept 2025: 681
 - ii. Pedee Campus
 - Breakfast Sept 2024: 7 Breakfast Sept 2025: 123
 - Lunch Sept 2024: 232 Lunch Sept 2025: 340
 - iii. The quality and amount of food are so much better, and the students are happily eating!
 - iv. Discussions were started about the need for kitchen equipment such as walk-in refrigerators, larger ovens and what that would entail in terms of the building space available and money. Grants are highly competitive and not as plentiful as they were in the past.

9. Policies- 1st reading

- The Board voted to approve the following policy on “first reading”
 - i. Policy JFCEB D1 Required. Cell Phone Policy
 - Vote- Greg made a motion to approve the polices noting correction “but could include” to be removed. Matt seconded. All in favor.
- The following policies are in the board file for review by the board. Policies will be presented in the Consent Agenda in October unless a further review is requested.
- **REQUIRED**
 - i. Pass with recommended language changes:
 - IGBAB_JO R G1_Required_ Education Records
 - JO_IGBAB R G1_Required_Education Records_students with Disab
 - JOA G1_Required_ Directory Information
 - IL _ Required_Assessment Program
- **OPTIONAL** -
 - i. Do not adopt:
 - JHCA G1_Optional_ immunization_ concussions etc do not adop
 - Pass with OSBA recommended language changes:
 - JFCEB D1_Required_personal elec devices_social media.
- REVIEW FOR COMPLIANCE:
 - BBFA G1 Board Ethics and Conflict of Interest
 - DJ R G1_ Review Expenditure of funds for meals, refreshments and gifts.

10. Enrollment-

- As of September, total enrollment is 214.

i. 148 at Bridgeport and 66 at Pedee. September 2024 total enrollment was 212.

11. **Adjournment-** Chair person adjourned the meeting at 8:23pm.