

**Luckiamute Valley Charter School  
Bridgeport Campus  
Board Meeting Minutes  
June 18, 2025  
6:30pm**

**Call to Order:** The meeting was called to order by the chairperson at 6:35pm.

**Board Members Present:** Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham **Absent:** Fred Weisensee

**Staff Members Present:** Christy Wilkins, Christine Caponi, Daniel Shimek

**Board Secretary:** Donna Santa Maria

**Public In Attendance:** None

**1. Approval of Agenda-** Greg made a motion to approve, Matt seconded. All in favor.

**2. Consent Agenda-** Greg made a motion to approve, Matt seconded. All in favor.

**3. Announcements-** Next Board meeting will be August 20th at 6:30pm, Bridgeport campus.

**4. Public Comments-** None

**5. Old Business-** None

**6. New Business-**

**Directors Report- Christy Wilkins**

- **Bridgeport-** There were many activities this month! Kindergarten had a year end celebration at Chuck E Cheese. Grades K-2 went bowling followed by a picnic. The 3rd graders performed a wonderful play and attendance was full. They also took a day trip to the Hatfield Marine Science Center and then played at the beach. 4th graders had a fun evening called Pioneer Night. There were demonstrations led by staff and parents that included old fashioned food, basic element teaching and tag. Also, they went on a field trip on the last day of school. The 5th graders' field trip was fantastic! They went to the Newport Aquarium and slept in the deep sea tunnel, dissected squid in the lab, flew kites and built sandcastles!

- **Pedee-** 6th grade went to the Hancock Field Station and explored the John Day Fossil Beds National Monument area on their annual outdoor 3 day overnight field trip. There were plenty of parental volunteers and staff and they all said it was an impressive trip. 8th graders had their spring outdoor school at the Camp Gray Coastal Discovery Center in Newport. The education programs had the students learn and explore a variety of ecosystems on the Oregon coast. (Note- 7th grade had their overnight field trip in September). 8th grade Promotion- A memorable promotion that included a southwest dinner, family time, photos. There was a solo performance and four students who read very touching essays about their time at Pedee.

### **Financial Report- Christine Caponi**

- **Monthly Overview-** Financials are in order. Discussion and questions about coding were answered. The budget shortfall of 200K that was anticipated appears to have come down to 100K. Pers will not be as high as they originally quoted. The district bill was also less than what was originally projected. Monitoring enrollment will continue to be important in the coming year. The year end books are coming to a close as the last of invoices are being paid. The final budget will be submitted to the district on Monday June 23, 2025.
- **Action Item Vote-** 2025-2026 Final Financial Budget- Greg motioned to approve the 2025-2026 Financial Budget as presented. Kendall seconded. No further discussion. All in favor.
- **PACE Sexual and Molestation (SAM) Coverage Liability Limits-** PACE is now requiring a separate policy for SAM coverage. The discussion revolved around the amount of the policy which could range from one million to 10 million and the realities that lie therein.
- **Action Item Vote-** PACE SAM Coverage policy of 5 million. Kendall made a motion to approve a 5 million dollar policy. Greg seconded. All in favor.
- **Food Service Update-** LVCS is going to be changing their model of food service. LVCS is implementing a hybrid model of 'from scratch meals' aka, "speed scratch". This is very exciting and will have many benefits in terms of higher quality foods for students and an

approximate 50% reduction in food service costs. This is a follow through step in the healthy vision for LVCS that incorporates the gardening program with the food service program. LVCS will need to hire a part-time position (.25) to help with the preparation and delivery to the Pedee campus.

- **Action Items-**

- **Board Member Positions**

- **Vote-Position #4-** Vicki Avery - Kendall made a motion to elect Vicki Avery for a new term. Greg seconded. All in favor.

- **Vote-Position #5-** Matt Beasley- Kendall made a motion to elect Matt Beasley for a new term. Greg seconded. All in favor.

- **Election of Officers-**

- Chairperson of LVCS Charter Schools - Greg made a motion to nominate Vicki Avery for Chairperson. Matt seconded. All in favor.

- Vice Chair of LVCS Charter Schools- Greg made a motion to nominate Kendall Cates for Vice Chair. Matt seconded. All in favor.

- There was discussion about having another board member for LVCS in the coming year.

- **Vote- Health Safety Report-** Daniel Shimek explained the findings of the report. No discussion. It was then signed. Kendall made a motion to approve the report. Greg seconded the motion. All in favor.

- **Discussion- Cell Phone Policy for Students-** Daniel Shimek led the discussion about a board approved policy for cell phone usage in the schools. Discussion revolved around implementation ideas, consequences, staff and parent involvement. The August meeting will provide a more detailed view that has cost analysis, examples of what other schools have put into place and feedback from staff and parents in order to complete a policy for LVCS.

**7. Enrollment-** as of June 2, 2025 the total enrollment is 201. 136 students are at Bridgeport and 65 students are at Pedee. The start of the new school year has Bridgeport with 148 students with a capacity of 150. Pedee is starting with 69 students with a capacity for 75.

**8. Adjournment-** Meeting was adjourned at 8:04pm.