

**Luckiamute Valley Charter School  
Bridgeport Campus  
Board Meeting Minutes  
August 20, 2025  
6:30pm**

**Call to Order:** The meeting was called to order by the chairperson at 6:38.

**Board Members Present:** Vicki Avery, Kendall Cates, Matt Beasley, Greg Oldham, Fred Weisensee **Staff Members Present:** Christy Wilkins, Christine Caponi, Daniel Shimek

**Board Secretary:** Donna Santa Maria

**Public In Attendance:** None

**1. Approval of Agenda-** The amendment of cell phone policy added to item #5, Old Business. Matt made a motion to approve, Fred seconded. All in favor.

**2. Consent Agenda-** Greg made a motion to approve, Kendall seconded. All in favor.

**3. Announcements-** Next Board meeting will be September 17th at 6:30pm, Bridgeport campus. Fred will be absent.

**4. Public Comments-** None

**5. Old Business-** Cell phone policy updates. The last legislative session did not pass a policy. The governor gave an executive directive: limitation of cell phone usage during the school day. By the end of October, OSBA will have a policy made. At the LVCS September board meeting there will be a draft to present to the Board. The Board can approve the policy on first reading. LVCS will be communicating with parents and students about the policy as this moves along and is implemented.

**6. New Business- Christy Wilkins Director**

- Staff- Hiring new staff was a priority over much of the summer. Considerable time was taken by Christy, Daniel and other staff members to ensure qualifications. The following staff have joined the LVCS team:

2nd grade- Raegan Helvik

Pedee - Social Studies- Emma Mulligan

Pedee- English Language Arts- Michael McDowell

Pedee- Math- Sarah Waldrip

Pedee/BP- Sue Pederson-Pastor - Special Education

- Facilities- Daniel completed the following projects within budget:
  - Backsplashes and a dutch door were added to the BP kitchen area.
  - The first grade classroom was painted.
  - New lockers were purchased for Pedee- now students in all grades can have a locker.
- Compliance Trainings completed:
  - IPM Coordinator training- June 24th
  - Civil Rights & Title IX - August 4th
  - Meds, EPI pen, Narcan, CPR - August 25th- 28th.
- New Curriculum- Amplify is the new elementary Math curriculum. In August the teachers met with a professional from the publisher for training to ensure implementation and have support. During the 2025-2026 school year, new curriculum for K-5 science, middle school ELA and Social Studies will be researched for possible purchase in July of 2026.
- School Opening-
  - September 2nd- first day for grades 1-8.
  - September 9th- first day for kindergarten.
  - September 18th- Pedee open house.
  - September 25th- Bridgeport open house.

### **Financial Report- Christine Caponi**

- Balance Sheet- Ending balance showed a loss of 91K but that is not as much as the original estimation of 150K.
- Profit and Loss- in order, no questions.
- October is the Audit for LVCS.

- Action Item:  
Budget Resolution- 850820-1- Fred made a motion to update the June 2025-2026 budget, Greg seconded. All in favor.
- Action Item: Salary Scale Update- Special Meetings Curriculum Rate for salaried staff for 2026-2027 year. Fred motioned to approve as presented and Kendall seconded. All in favor.
- A policy will be made and voted on regarding carrying forward sick leave from other districts when hired.

**Discussion**-Future Endowments and Charitable Giving- discussions in the beginning stages about charitable giving and endowments were discussed.

**Discussion**-Board Expansion: process and vision-The online vision statement is a beautiful expression of the vision for LVCS. The expansion of the Board to add another member is agreeable. The Board discussed an application process that would clearly communicate the vision, mission, general requirements, any formal protocol for being a board member, attending meetings and the duties therein. The applicant should receive a tour of the schools and meet staff as well. Vicki will develop a fact sheet for prospective board members to add guidance to the process.

**7. Enrollment**- Current numbers as of this Board Meeting are as follows:

Bridgeport- 148

Pedee- 67

Total = 215

Considering enrollment is down everywhere, LVCS continues to get inquiries and add students at the last minute. 5th grade will add one new student, possibly two. 6th and 7th grade may each see the addition of one more student as well. Fluidity in enrollment is also normal every new year. There was discussion about ways to boost enrollment and have good attendance.

**8. Adjournment**- The chairperson adjourned the meeting at 8:55pm.