

Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
January 15, 2025

Call to Order: The meeting was called to order at 6:35pm

Board Members Present: Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee

Staff Members Present: Christy Wilkins, Christine Caponi, Daniel Shimek

Board Secretary: Donna Santa Maria

Public in Attendance: None

1. Approval of Agenda: Fred made a motion to approve agenda with noted amendment of highlighted policies to be deleted, Greg seconded, all in favor.

2. Consent Agenda: Fred made a motion to approve December Board minutes as presented, Kendall seconded, all in favor.

3. Announcements: Next Board meeting will be February 19, 2025, at 6:30pm. Noted- Greg will be absent.

4. Public Comments: None

5. Old Business: None

6. New Business:

Policies: First Readings.

LVCS has signed up with OSBA for the specific charter school policies. These policies fall into four categories as listed below. The highlighted policies were removed by OSBA for further review.

Required

- AC G1
- AC R 1 D1
- AC R 2 G1
- GBN_JBA G1
- IL G1
- JBA_GBN G1
- JHCD G1
- JHCD R G1

Highly Recommended

- GCBDA_GDBDA OR G1

- GCBDC_GDBDC G1
- GCBDC_GDBDC R G1
- GCBDD_GDBDD D1
- GCBDF_GDBDF G1
- GCBDF_GDBDF R G1

[Optional](#)

- [IKJ G1](#)

[Delete](#)

- GBN_JBA R 1 D1
- GBN_JBA R 2 D1
- GCBDA_GDBDA G1
- GCBDA_GDBDA OR R 1 D1
- JBA_GBN R 1 D1
- JBA_GBN R 2 D1
- JHCD_JHCDA G1
- JHCD_JHCDA R G1

Directors Report: Christy Wilkins

- LVCS Appreciates our Board- acknowledgement of each of the members dedication to our school was spoken and a few crafted items from students were handed out. Thank you to our Board!
- Stacey Zaback, the Middle School Science teacher was awarded the prestigious Presidential Award for Science and Math. We are proud of her! She will be honored at a ceremony at Washington D.C.
- Holidays- Secret Santa continues to be a fun Holiday event for the staff.
There were platters of food dropped off by parents as well as Tony Diaz visiting the classrooms as Santa.
- Professional Development- Curriculum for Math is being discussed and researched. PLCs continue to move forward.
- Staffing- Emily Daberkow was hired as a 4th grade assistant.
- Bridgeport Garden- a 20 x 20 Hoop house was donated by the Postman/Olund family! It will be installed by Lua with the help of volunteers.
- ORC3s- the membership to this organization will continue as it is providing guidance and advocacy specific to Charter Schools.

Finance Report: Christine Caponi

- Monthly Overview- monthly financials are in order and they include the Transaction report, Profit and Loss, Balance Sheet and Budget to Actual.
 - Audit and Audit Letter- Audit letter and report was read. Greg made a motion to approve, Matt seconded, and all were in favor. Letter was signed by Board Chair.
 - Financial Presentation- included Cash on Hand, Dues and Fees and Supplies and Materials, Purchased Services. Cash on Hand was discussed: Cash on Hand- a summary that shows monthly balances was shared and read; there were no concerns or questions. The Gardening Program Committee discussed long range goals and facilities to support in house cooking. The Food Program is discussing funding from grants for the program to be more cost effective. The 24/25 Budget is being monitored and will remain consistent through the end of the year. The planning process for the 2025-2026 school year is in its early stage.
 - Resolution 250115-5 – funds to be transferred for Salaries, Sub Fund and Benefits was passed as presented. Matt motioned to approve, and Fred seconded. All in favor.
- 8. Enrollment** - As of January 7, 2025, enrollment is 211. LVCS continues to have small class size and full enrollment with a waiting list for each class.
- 9. Adjournment:** The meeting was adjourned at 8:25pm.