

Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
December 11, 2024

Call to Order: Vicki called the meeting to order at 6:36pm

Board Members Present: Vicki Avery Kendall Cates Fred Weisensee

Absent: Matt Beasley, Greg Oldham

Staff Members Present: Christy Wilkins, Christine Caponi, Daniel Shimek

Board Secretary: Donna Santa Maria

Public in Attendance: Korena Lund

1. Approval of Agenda: Fred made a motion to approve agenda, Kendall seconded, all in favor- with amendments of Board Chair update, Resolution 241211-3 and Resolution 241211-4.

2. Consent Agenda: Kendall made a motion to approve November Board minutes as presented, Fred seconded, all in favor.

3. Announcements: Next Board meeting will be January 15 at 6:30pm.

4. Public Comments: None

5. Old Business: None

6. New Business:

Directors Report: Christy Wilkins

- Staff recognition: Stacey Zaback was invited to present her approach to Basic Coding for middle school at the Fall Oregon Teacher Association Conference. Stacey also has STILES curriculum professionals coming to record middle school students for their online content.
- Parent Conferences: Both campuses had exceptional turn out for conferences.
- Mental Health Support: Mallory continues to give support to students and staff. As part of this, she is leading CPS (Collaborative Problem Solving Skills) through a book for all staff. Mallory has been invited to present an overview of this and her work at the January Board meeting.
- Oregon Coalition of Community Charter Schools Conference- third annual conference took place in Eugene. More than half of Oregon's Charter Schools attended. Many important topics were addressed: ODE assessment data and strategies for better outcomes, budgeting and legal aspects that are unique to charter schools, support for mental health for students and staff.

- Professional Goal for Principal, Daniel Shimek- Daniel gave a written outline of his goal: to ensure effective facilities management, method of evaluation and updating that goal through the year.

Finance Report: Christine Caponi

- Monthly Overview- monthly financials are in order, no questions.
- Projection of 2024-25 Revenue and Expenditures- 1st quarter. This chart shows income and expenses. Discussion was had regarding moving forward and budgeting according to income. Time is another contributing factor as we are only in the first quarter.
- Salary Expressed By Department Charts: All Inclusive Chart followed by Elementary Salary, Middle School, Benefit to Total Salary Cost and a Salary/Benefit chart aligned with Total Budget.
- Gardening Program- Lua and Christine are in the beginning stages of a 5-10 year plan. Part of that includes a whole school eating program and Debra is included in that as well. Federal Grant applications are being applied for too.
- Resolution 241211-3 the purchase of a storage container for emergency preparedness supplies was proposed. Fred made a motion to approve and Kendall seconded. All in favor.
- Resolution 241211-4 - donation to the Oregon Coalition of Community Charter Schools. Motion to approve was made by Fred and seconded by Kendall. All in favor.

7. Board Chair Check-In

- Financial education for school boards is given by OSBA webinars. They are free, recorded and available by logging in. Christine is also educating the board monthly with presentations.
- Board Meeting postings-Because we continue to receive various information and opinions regarding public recordings, we will continue to post the agenda and minutes on the website until we have definite legal guidance from OSBA. We will continue to operate in good faith and transparency as this develops.
- Board Goals- the Board continues to educate themselves, attend conferences, oversee growth and budgets, be actively involved in community events, clubs and neighborhoods.

8. Enrollment - As of December 2, 2024, enrollment is 211.

9. Adjournment: Vicki adjourned the meeting at 8:37pm