

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

August 21, 2024

BRIDGEPORT CAMPUS

CALL TO ORDER At 6:35 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee. **Absent:** Portia Perkins

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Christine Caponi

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA- Greg motioned for approval and Fred seconded. All in favor.

2. CONSENT AGENDA

2.1 – June Board Minutes approved. Fred made a motion to approve, and Greg seconded. No discussions. All in favor.

3. ANNOUNCEMENTS

3.1 Next Board Meeting- September 25, 2024, at Pedee Campus. 6:30pm.

4. PUBLIC COMMENTS- Visitors: Josh Delsman, Luke Bernard, Josh Kibbey, Colleen Kibbey, Mike Kibbey.

5. REPORTS-

5.1 Directors Report- Christy Wilkins.

- Facilities Report- **Bridgeport Campus.**

Garden Classroom-The transformation to a Garden teaching classroom continues with commercial sinks, ovens, an island and more. Daniel has given his construction talents and continues to oversee the remodeling with other contractors. A big thank you to Daniel!

First/Second Grade classrooms- Serv Pro was hired for the extensive extermination, sanitization, deodorization and air quality check on the first and second grade classrooms. The removal of the stairs in front of first grade that were constructed due to Covid were removed due to blocking access under the building.

Admin Building Bathroom Repair-internal parts were replaced.

Main Building/K 5 Café- Fifth grade classroom got a much need cleaning and painting. The kitchen will expand into the adjacent office providing a larger prep area to improve efficiency. The building's HVAC system has reached its life span, and the recommendation is to replace the 3 units over a period of a few years.

Playground Structure- The four person swing set has arrived and will need to be installed in a different area due to measurement differences. That will complete the new playground area.

New Curriculum- A new ELA curriculum will be used this year. The teachers have attended professional development training provided by the publisher SAVVAS.

Pedee Campus-

Greenhouse- The greenhouse is finished and passed inspection. Thank you to Lua Siegel and Daniel for the time and work in seeing this completed.

New Curriculum- New Science curriculum (Stile) was purchased for grades 6-8. It meets the standards for the OSSA.

All School-

PE and Health Instruction-Josh Kibbey will be teaching PE at both campuses for the school year. This is a full-time position. Josh has instructed Bridgeport elementary students and many of the middle school students. The students love Josh, and we are confident he will have great success.

Important Dates-

Monday, **August 26th**-All staff back to work.

Tuesday, **September 3rd**- First day for students grades 1-8. Kindergarten students will meet with Kristy Vincent for individual assessments all week.

Monday, **September 9th**- Kindergarten first day.

Thursday, **September 12th**- Pedee Open House

Thursday, **September 26th**- Bridgeport Open House.

5.2 Student Enrollment- As of August 21, 2024, LVCS has 222 students enrolled. 6th grade is down to 32 students. There continues to be a wait list for every grade except 7th grade.

5.3. Policy Protocols- Christine Caponi-

LVCS now has a subscription with OSBA. OSBA sends the updated policies for review to LVCS. The board then has a month to review, respond and move to consent. This process streamlines and simplifies the policies and procedures and significantly aids in the surety of being in compliance.

5.4 Financial Reports- Christine Caponi-

Christine has been explaining different aspects of the financials at board meetings. The system is also set up on the overhead screen for everyone to see. This meeting was focused on the accounts payable, check balancing and profit and loss. Questions, discussions and clarity were achieved.

5.5 Review of revised budget-Christine Caponi- Action Item

Christine discussed the revised budget explaining increase in insurance rates, funding that has ended, the impact of school enrollment, over anticipating the incoming state funds, remote funding and Sped costs. In the coming months a more precise picture will develop, and financial decisions can be made with more assurance. The goal is to not have to owe the state/ODE, not to dip into savings and to have a zero-bottom line, equalizing balance. Greg made a motion to approve the revised budget and Matt seconded the motion. All in favor.

6. Adjourn- Meeting was adjourned by Vicky Avery at 8:07pm.