

# LUCKIAMUTE VALLEY CHARTER SCHOOLS

## BOARD MINUTES

January 17, 2024

### BRIDGEPORT CAMPUS

**CALL TO ORDER** At 6:38 by Vicki Avery.

**BOARD MEMBERS PRESENT:** (via Zoom) Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee

**STAFF MEMBERS PRESENT:** (via Zoom) Christy Wilkins, Daniel Shimek, Tammy Price

**BOARD SECRETARY:** (via Zoom) Donna Santa Maria

#### 1. APPROVAL OF AGENDA

It was noted the Early Literacy Application was presented to the Board Members at the December 13, 2022. Board Meeting, but was not listed as its own action item, but notated under 5.1 Directors Report – Christy Wilkins. Greg made a motion to amend the agenda and add an Action Item to the December minutes. Matt seconded motion to approve correction to the Agenda.

#### 2. CONSENT AGENDA

**2.1** – December Board meeting minutes approved with the mention of the Early Literacy Application presentation on December 13, 2023. Greg made a motion to accept the meeting minutes, with corrections. Matt seconded the motion. All in favor.

#### 3. ANNOUNCEMENTS

**3.1** Next Board Meeting- February 21, 2024. There will be a presentation in the second-grade classroom.

#### 4. REPORTS

##### 4.1 Directors Report - Christy Wilkins

- School Board Appreciation- a big Thank You to our Board. (due to icy weather, cards and sentiments were not able to be presented).
- ODE approved curriculum for K-5 ELA was reviewed by teachers. Funds for this are already included in this year's budget. Because the Science of Reading Model is being adopted by LVCS, the curriculum material must align with that instruction. Savvas curriculum has been chosen and will pilot in September.
- Technology update- Paul Littrell submitted a proposal for gradual replacement of chromebooks. More discussion and decision-making is needed so Paul will come to a board meeting in the near future.
- Salary and Benefit Increase- all staff to get an increase in wages: hourly 3%, licensed 2%. Increase insurance cap, return bonus, personal leave days.
- Carnival- Josh Kibby is heading up the Carnival this year. It has been since 2019 that LVCS has had a carnival. Any equipment that was stored got ruined and we

are starting fresh. All the staff are helping, and donations are being accepted for the silent auction.

- The field trip to WOU for the Rainbow Dance is being rescheduled.
- The ice storm made for a lot of work at both campuses- Josh and Daniel really put in a lot of hours to make it clear and safe.
- Tammy Pryce's position of Business Manager has been posted and will remain open until February 14.

#### **4.2 Facility Reports-** Tammy Pryce and Daniel Shimek

- **Bridgeport** - Lights in the parking lot and security cameras are in the process of completion. Pest control is needed in a few modules. The intercom system will need to be replaced or improved.
- **Pedee** - Two-way intercom system needs to be installed along with security cameras and a bell system. There is water in the basement from rain and hopefully by fixing the slope and gravel in the front and side of the building that will take care of it. The replacement of plumbing that is required because of new regulations is coming together and awaiting pricing. Hopefully a priority list with finished pricing will be available by the next board meeting.

#### **4.3 Financial Reports-** Tammy Pryce

- Audit went well - no bad findings.
- In review, Vicki noted a sweep on the account. In short, the account was not automatically closed because the bank needed a letter so they could transfer the monies to a money market account. CD will have a 3% rate.

**4.4 Student Enrollment-** Student enrollment remains full at both campuses. Third grade had two openings but are being filled.

### **5. BOARD ACTION ITEMS**

**5.1 Early Literacy Application** - Greg made a motion to approve the ELA application that was presented to the Board and open to the Public at the December 13, 2023 board meeting. Matt seconded the motion. All in favor.

**5.2 Audit Plan of Action for Secretary of State** - the letter will be signed and sent off. Greg motioned to approve, and Kendall seconded. All in favor.

### **6. ADJOURN:**

**6.1** Meeting was adjourned at 7:25 by Vicki Avery.