

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

August 16, 2023

Bridgeport Campus

CALL TO ORDER At 6:37 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Kendall Cates, Fred Weisensee, Greg Oldham

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Tammy Pryce

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA

Greg motioned for approval. Matt seconded. All in favor.

2. CONSENT AGENDA

2.1 Approval of June board meeting minutes. Fred motioned for approval as presented. Greg seconded. All in favor.

3. ANNOUNCEMENTS

3.1 Next board meeting – September 20, 2023, at 6: 30pm. Work session at 6 pm. An LVCS teacher may be attending to share about their job and classroom.

4. PUBLIC COMMENTS- none

5. REPORTS

5.1 Directors Report-Christy Wilkins

- Christy wanted to thank Daniel and Tammy for their work over the summer with her on scheduling staff for both campuses, as each is short-staffed. She explained that although LVCS has a temporary reduction, teaching coverage and required break times are fulfilled. They are confident that the design and workload will be successful.
- SIT process- has been set up with designated teachers, a tracking system, and meetings that are compliant and effective for both the students and teachers.
- Updated Safety Plans- Christy and Daniel have been meeting with Gene Biggs from WESD, who is the Emergency Preparedness Coordinator. All the updates will ensure the safety of students and staff. Structural updates are

needed, and the cost remains to be seen, so staying frugal in spending is essential. Also included in this update is a revised, more comprehensive plan in case of evacuation.

- Playground- Bridgeport. Although the fundraising for playground equipment continues, the cost for a small system (phase 1) is 27K. Completing the project (phase 2) will take at least three more years of fundraising and additional monies. To complete the project before prices on the second phase increase even further, we are allocating funds from the General Fund to pay for the second phase.
- Ukrainian Educators Visit Pedee- Stacey Zabeck hosted teachers from Ukraine. She was able to teach them online skills, and she was able to allocate a donation of five Finch Robots for them to take home. With the national crisis in their home country, both parties were grateful for the help, connections, new ideas and concepts, and established shared relationships.
- School Opening Dates- All staff is on Monday, August 28th. Students' first day is Tuesday, September 5th.
Friday September 8th, Pedee Open House
Monday, September 11th, the first day of kindergarten
Thursday, September 28th, Bridgeport Open House

5.2 Financial Reports-Tammy Pryce

- The June and July financials were in order, with an ending balance of 294K, including many grants.
- Discussion- Fred is inquiring if some money can be deposited to an interest-bearing account. A policy must first be crafted and approved by the board. Tammy will bring an OSBA sample policy to the next board meeting.
- Tammy discussed our National Food Lunch Program costs and General Funds contributions.

5.3 Student Enrollment

Bridgeport - 159

Pedee - 73

6. BOARD POLICIES- First Reading

AC/AR- Discrimination Complaint Procedure - move to consent agenda.

EFA- Wellness Program - deleting old, move to consent agenda.

EFA- Local Wellness – move to consent agenda with changes (leave fund raising, delete marketing).

GCBDF/GDBDF-tabled.

7. BOARD ACTION ITEMS-

- Signers for the bank account titled Student Activities at Umpqua Bank: delete Scott Chapin and add Joshua Kibbey and Victoria Johnson as signers. Kendall motioned for approval; Fred seconded. All approved.

8. ADJOURN: The meeting was adjourned at 8:00 pm by Vickie Avery.