

School-Level Communicable Disease Management Plan
For School Year 2023-2024



School/District/Program Information

District or Education Service District Name and ID: Dallas School District #2

School or Program Name: Luckiamute Valley Charter Schools

Contact Name and Title: Christy Wilkins - Executive Director

Contact Phone: 503-623-4837 Contact Email: c.wilkins@lvcs.k12.or.us

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	LVCS policies and administrative rules regarding protecting students and staff from communicable diseases. ODE/OHA Communicable Disease Guidance for Schools
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	LVCS policies and administrative rules regarding student/staff exclusion measures. Students and staff must be excluded from the school setting if they are DIAGNOSED with a school-restrictable disease, until permitted to return per local public health guidance. Other illnesses warrant exclusion until no longer contagious. See Disease Specific Guidelines (pages 14-24) . In accordance with OAR 333-019-0010, the school administrator must also exclude susceptible students and school staff if they are EXPOSED to measles, mumps, rubella, diphtheria, pertussis, hepatitis A or hepatitis B. The local public health authority (LPHA) can assist with guidance in individual cases and may waive the requirement for restriction.
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	Each school and program provide health services and education, including promotion of healthy habits in school settings and spaces dedicated to caring for ill students and isolation as needed.
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	LVCS fulfills Division 22 Standards for Public Schools, Emergency Plans and Safety Programs , through Critical Incident Manual guides, Standard Response Protocols , and regular safety drills . Drills (e.g., lockdown/secure, fire, evacuation, duck-cover-hold, and shelter-in-place) allow students and staff to practice the steps they should take in emergency situations and give school leaders opportunities to review and improve plans and procedures.

Plan Types	Hyperlinks and Descriptions
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	A Mental Health Therapist provides individual and small group support for students and collaborating with school teams such as Student Intervention Teams, and behavior support teams.
Additional documents reference here:	



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. 	Christy Wilkins-Executive Director	Daniel Shimek

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 		
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Daniel Shimek-Principal	Mallory Hasart
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	Bridgeport- Christy Wilkins Pedee- Daniel Shimek	Mallory Hasart
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	Tammy Pryce	Vicki Johnson

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Bridgeport- Christy Wilkins Pedee- Daniel Shimek	Bridgeport- Vicki Johnson Pedee- Cali Beasley
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Christy Wilkins	Daniel Shimek
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Christy Wilkins	Daniel Shimek
Others as identified by team			



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- [Equity Decision Tools](#)

Table 3. Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	At LVCS a strong parent communication system is in place. Any student who is out sick is contacted by the school to determine if it could be a long-term absence. Learning resources are prepared to be delivered to the students' home, or virtually. Teachers make themselves available to the student or parents as needed.

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

OHA/ODE Recommendation(s)	Response:
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	We have an exemplary system of communication with ALL parents, and we meet them where they are in terms of their needs.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	Home visits to assist with technology or instructional support. Drop off and pick up schoolwork. Drop off food boxes and made referrals for other services as needed.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	Systematic approach to training and support for front line staff who deal directly with the families of students who are impacted by an illness or medical condition.



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.

Table 4. Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	Parents are required to provide immunization records from their health care provide.
Face Coverings	Provide disposable face coverings and instructions on appropriate face covering use to students, parents, families, and staff.
Isolation	Separate people who have a contagious disease from people who are not sick.
Symptom Screening	Anyone developing cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school will be offered face covering to wear, isolated from others immediately; and sent home as soon as possible.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
COVID-19 Diagnostic Testing	<i>Covid diagnostic testing will only be provided upon request of the parent/guardian.</i>
Airflow and Circulation	<i>Increase outdoor ventilation of clean air into indoor spaces, by opening and doors unless so creates a health or safety risk. Conduct some activities outside when reasonable. Use fans to help move indoor air out open windows. Use portable HEPA filtering devices.</i>
Cohorting	Cohorting will be reasonable implemented when feasible.
Physical Distancing	Reasonable social distancing in implemented when feasible.
Hand Washing	At all time students and staff have access to soap and water. Regular handwashing, before meals/snacks, after use of the bathroom, and when returning to the classroom.
Cleaning and Disinfection	In addition to routine cleaning and disinfecting, classrooms and other common spaces will be disinfected following CDC recommendations following a communicable Disease outbreak.
Training and Public Health Education	Communicable Disease Guidelines will be review quarterly at staff meetings.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

Plan available at lwcs.k12.or.us (Departments, Safety)

Date Last Updated: **August 17, 2023**

Date Last Practiced: **August 17, 2023**