

LUCKIMUTE VALLEY CHARTER SCHOOLS

Board Work Session

February 22, 2023

6:00pm

Board Attendees: Vicky Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee.

Staff: Christy Wilkins

The goals were gone over (please refer to previous Work Session minutes for a short list). Refinement for a few of those are as follows:

- The Board can attend the annual OSBA conference. In that, there is ongoing training on running board meetings, development and growth.
- Prioritizing Academics- there have been meetings to brainstorm regarding reading, monitoring student growth and the goal of having students read at grade level especially in the early elementary years, by 3rd grade. Interventions in both math and reading are being developed. In the fall season, a baseline will be established and reports will follow. The task of “leveling” high learners (students go into the next grade level for that subject) is being targeted as well. This is a three year plan and Christy’s own work goals will support these.
- In the area of community engagement, teachers can meet the board, board members can visit each campus, the teachers can host events such as Literacy Night, Garden projects, Carnival, Earth Science and Geography evenings, especially come May and June.
- It was agreed upon that there will not be an evaluation for the Director and it is understood that she is not opposed to having an evaluation.
- In August or September, the board will have another work meeting and go over the goals, progress and an overall check-in on them.

LUCKIMUTE VALLEY CHARTER SCHOOLS
BOARD MEETING
BRIDGEPORT CAMPUS
FEBRUARY 22, 2023 6:30 PM

CALL TO ORDER: 6:45 by Vicki Avery

BOARD MEMBERS PRESENT: Vicki Avery, Fred Weisensee, Greg Oldham, Matt Beasley, Kendall Cates

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Tammy Pryce (virtual)

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA

1.1 Kendall motioned for approval. Fred seconded. Motion carried unanimously.

2. CONSENT AGENDA

2.1 Approval of January board meeting minutes. Fred motioned for approval; Fred seconded. Motion carried unanimously.

3. ANNOUNCEMENTS

3.1 Next board meeting will be March 22, 2023 at 6:30 pm. It is noted that Board meetings will be on the third Wednesday of the month.

4. PUBLIC COMMENTS- none

5. OLD BUSINESS

5.1 Draft Contract for Administrative Licensure-financial numbers were discussed and agreed upon as was the time frame for licensure, reimbursement and other contractual necessities. These will be written in detail in the contract.

6. NEW BUSINESS- Tammy Pryce

6.1 Polk County Map- in seeing an arial view of the Bridgeport Campus, Polk County has requested that the parking lot extensions that have been done in the past without permits now need to have the Department of Fish and Wildlife, along with a certificate from an engineer, to (change or) approve the

modifications that have been done because the property is on a flood plain. The timeline is April 16, 2023 with the ability to have an extension on that timeline. Permits are required. We also need the engineer to certify the work for the covered play shed and file for a structural permit. We must do those things before Polk County approves the play shed's conditional use permit.

7. REPORTS

7.1 Director's Report- Christy Wilkins

*Site Visit- February 8th, conducted by Kristen Miles. Comments of high praise and positiveness for both Campus'. A noticeable improvement on the Pedee campus was recognized.

*Evaluation Report- will be written up by Ms. Miles and given to the Dallas School Board for review before the March board meeting. It will be detailed and encompass the site visit, fiscal accountability, interviews, academic performance and more including the renewal application itself.

*Public Meeting- was a success. LVCS was welcomed and the turnout from parents, staff and board member Matt Beasley are noted. Christy shared the future plans of LVCS with clarity and accuracy in the allotted timeframe. Progress on the contract renewal will be forthcoming as it develops.

*Modular- Wednesday February 15 we gained occupancy for the modular- oh happy day!! Thank you, Vicki Avery, for all your time and talents poured into this to make it happen.

*Covered Play Area- this area will done in time to meet the requirements to expense the ESSER funds per ODE. We need to have the engineer approve the work and then get a structural permit. Afterwards, Polk County can approve the play shed's conditional use permit.

*Contract Proposals- are going to be on hold until contract negotiations are underway so that there is a clear picture of funding.

7.2 Pedee Report- Daniel Shimek

*ADA Ramp- Concrete pouring should happen soon, weather permitting. Remaining things to finish: door, hand and safety rails, exit signs and remote door opener.

*Garden Shed- ventilation being added to reduce moisture/mold inside.

*Students: went to Willamette University February 19 to attend Oregon Symphony performance. Science classes are raising trout from eggs. Aerodynamics class is doing aerial photography of Jon's property. Fundraiser of Bulbs and Coffee has begun and will end March 16th.

*Mid-term progress reports were sent home February 4th.

7.3 Financial Report- Tammy Pryce

*Fiber Optic Grant monies came in and went out appropriately. The window of completion for optics should be sometime before new school year begins to possibly into October. This project will increase the efficiency across the board for school academics, general usage, virtual meetings and the like. The main frame will be housed in the admin building and source out from there.

*January saw monies being paid towards the ADA ramp.

*Tammy will provide a spreadsheet for next months meeting of the various facilities projects that have been completed and / or are underway.

7.4 Student Enrollment

*Enrollment is at 231.

*Discussions began regarding the management of flow of students when moving on to Pedee while maintaining / building enrollment as needed. More details and ideas will be discussed at new fiscal year.

8. Adjournment- 8:28 by Vicki Avery.