

LUCKIMUTE VALLEY CHARTER SCHOOLS
BOARD MEETING MINUTES
Including Annual Board Work Session
January 25, 2023
Work Session 5:30
Board Meeting 6:30

Work Session: 5:30

Board Attendees: Vicky Avery, Fred Weisensee, Greg Oldham, Kendall Cates, Matt Beasley.

Staff: Christy Wilkins, Tammy Pryce

The goal areas were discussed and prioritized. It was decided that the goals should be monitored and quantified with reports possibly every quarter or bi-annual. To further define and outline the goals, the Board will meet at 6:00pm and work with the Director until that is accomplished.

The goal areas are as follows:

1. Student achievement
2. Staff recruitment and retainage
3. Budget
4. Community engagement
5. Facilities

In addition, the board would also like to briefly meet each teacher at the beginning of a board meeting. The Board may also revise the mission statement.

Work Session end time: 6:30pm.

Regular Board Session-Bridgeport Campus

CALL TO ORDER: at 6:37 by Vicki Avery

BOARD MEMBERS PRESENT: Vicky Avery, Fred Weisensee, Greg Oldham, Matt Beasley, Kendall Cates

BOARD MEMBERS ABSENT: Jim Gardner

Staff Members Present: Christy Wilkins, Tammy Pryce, Daniel Shimek

Board Secretary: Donna Santa Maria

1. APPROVAL OF AGENDA

1.1 Matt motioned for approval. Greg seconded. Motion carried unanimously.

2. CONSENT AGENDA

2.1 Approval of December board meeting minutes. Kendall motioned for approval; Fred seconded. Motion carried unanimously.

3. ANNOUNCEMENTS

3.1 Next board meeting to be held at *6:00pm*, February 22, 2023.

4. OLD BUSINESS

4.1 **Water Access for Fire Suppression** - Vicky Avery

Vicky composed a draft Fire Protection Plan. She will send it via email to the Fire Chief and keep the board informed of the progress.

5. NEW BUSINESS

5.1 **Professional Development** - Christy Wilkins

There is administrative staff that is enrolled at George Fox pursuing a Master's degree and will be TSPC certified upon completion in 2024. Asking the board to consider partial reimbursement of tuition with a term of employment commitment following certification. A contract can be written.

Revisit next board meeting under Old Business.

6. REPORTS - Christy Wilkins

6.1- **Directors Report**

Board Appreciation -

*Christy expressed gratitude for the board members and their integral part in leadership in LVCS' success.

***Professional Development** - PCL (Professional Learning Development) is a high priority. To that end, there is increase in PCL meetings, peer observations are being implemented and outside training opportunities are always encouraged and available.

***State Testing** - The school is preparing for state testing coming in spring.

***Charter Contract renewal** - Official site visit will be on the 8th of February. Monday February 13th the public meeting will be held.

***Oregon Coalition of Community Charter Schools (ORC3s)**

There is legislature coming through and being sorted out that can have impact on charter schools. By the next board meeting that information will have more clarity and be presented.

***Covered Play Structure at Bridgeport** - plans are moving forward in line with the updated design.

***Board to meet teachers** - the board is asking to begin to briefly meet each teacher. This can be at the beginning of the Board meeting. More details to be discussed at February meeting.

***ADA ramp at Pedee** - continues to progress, slowly.

6.2 Financial Report - Tammy Pryce.

Decembers financials are all in order.

6.3 Student Enrollment - Enrollment number is at 231. There have been many inquiries via phone calls about enrollment for both campuses. There is a waiting list for almost every grade.

6.4 Financial Audit Reports 2021/22 - The audit is done and there were four minor deficiencies found. They were discussed and Tammy will make the necessary changes and adjustments as per accounting principles.

6.5 Garden Class Newsletter - The Board is always excited to see the news and photos of the gardening program. This month the program was awarded a grant of \$45,800! The funds will be disbursed towards the gardening co-teacher, irrigation, fencing, hydroponic grower, general tools and supplies, fruit trees and more!

7. ADJOURN

7.1 Meeting was adjourned at 8:20pm by Vicky Avery.