

# LUCKIAMUTE VALLEY CHARTER SCHOOLS

## BOARD MINUTES

March 16, 2022

### BRIDGEPORT CAMPUS

**CALL TO ORDER** At 6:30 by Vicki Avery.

**BOARD MEMBERS PRESENT:** Vicki Avery, Matt Beasley, Kendall Cates, Fred Weisensee, Greg Oldham, Jim Gardner

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Tammy Pryce

**BOARD SECRETARY:** Cali Beasley

#### 1. APPROVAL OF AGENDA

- 1.1. The agenda was amended. Under item 5, New Business section 5.4 Purchase of new modular and 5.5 Rezoning property were added. Jim made a motion to approve the amended agenda. Fred seconded the motion. The motion passed unanimously.

#### 2. CONSENT AGENDA

- 2.1. Approval of minutes: Matt made a motion to approve the consent agenda. Jim seconded the motion. The motion passed unanimously.

#### 3. ANNOUNCEMENTS

- 3.1. Next board meeting – April 20, 2022 – Due to travel of a board member the next board meeting will be April 27, 2022 at Bridgeport.

#### 4. VISITORS/PUBLIC COMMENT

- 4.1. There was no public comment.

#### 5. NEW BUSINESS

- 5.1. **Pedee Outdoor Garden: Lua Seigel**, Garden and Outdoor Education teacher. Lua provided an overview of her vision of the future for the gardens at both schools. She has been working with several agencies, making connections, garnering grant funds, making connections with a nearby farm owner and making a plan for building a program that is sustainable. At Pedee, she would like to develop a plan and vision for the

use of the current space. She is interested in connecting with local farmers to incorporate them into any plan that is developed. Lua would like to create a guidance committee consisting of board members and perhaps community members to build 3 and 5 year plans for the gardens. Fred and Jim are interested in joining the committee.

**5.2. Tiered Salary Schedule for Hourly Employees:** Christy provided a proposal for creating a tiered salary schedule for long term hourly staff. She gave several reasons for this change including competitiveness, retention and contribute to increased staff retention in the future. Salary increases will be based on the years of service with base starting salary for 1 to 3 years, an increase for 4 to 6 years, another at 7 to 9 years. Fred made a motion to accept the proposal for a tiered salary schedule. Jim made an amendment to the motion to add a 4<sup>th</sup> tier at 10+ with another salary increase. Following discussion, Kendall seconded the amended motion. The motion passed unanimously.

**5.3. Sick Leave Benefits:** Christy made a two part proposal to change sick leave benefits. Part one of the proposal relates to sick leave staff utilized due to COVID. The proposal is to forgive 5 days to an employee who utilized sick time because they were out sick with COVID or they were caring for a family member who was sick with COVID. The second part of the proposal relates to the amount of sick time employees will get given yearly and how many hours of sick leave an employee will be allowed to roll forward. The proposal increases yearly sick leave hours from 40 to 80 hours bringing LVCS policy into alignment with the practice of regular districts. The accumulated amount that an employee will be able to carry will increase from 80 hours to 384 hours which equates to 12 weeks of sick leave. Making these changes would make LVCS more competitive in the current job market when recruiting new employees. Greg made a motion to accept the proposed changes to the LVCS sick leave policy. After asking some clarifying questions regarding whether employees would be able to get a cash pay out for accumulated sick leave when they leave or retire, which they will not be able to do, Jim seconded the motion. The motion passed unanimously.

**5.4. New modular:** Matt made a motion to purchase a modular building with a bathroom to serve as office space for intervention staff. Fred seconded the motion. Discussion was in regards to site preparation expenses. Following discussion the motion was amended to include money for site preparation work as well. The motion before the board was to purchase the building for \$68,600 and to set aside \$50,000 for site preparation needs. The motion passed unanimously.

**5.5. Rezoning:** Part of the property that was purchased from Vicki Avery is still zoned as exclusive farm use. In order to utilize the land in the best possible way for the school the zoning needs to be changed. Information provided to the board by Attorney Mark Shipman indicated that he could work with the county to get the zoning changed. He estimates that the process would cost around \$30,000 as long as there were no objections. If there are objections, the cost could be significantly more. Matt made a motion to approve up to \$40,000 toward costs to rezone the property with the provision that if costs appeared to be climbing above that, Mr. Shipman would report that to be discussed by the board prior to further action. The motion was seconded by Fred. The motion passed unanimously.

## **6. REPORTS:**

### **6.1. Director's report provided by Christy Wilkens**

**6.1.1. Covid update:** Christy provided a written update of the changes coming with the mask mandate being dropped. She outlined some of those changes and answered board questions on the plans going forward.

**6.1.2. Staff Transitions:** There are two important staff transitions reported by Christy.

**6.1.2.1.** Carole Shavere has been with LVCS over 10 years. She has had a long career as a special education and Title 1 teacher first with Dallas School District and then as a direct employee of LVCS. Two years ago, Carole retired from her full-time position but agreed to continue at LVCS part time to support the Title 1 program. At the

end of this school year Carole will fully retire. Her position has been posted to being the search for her replacement.

**6.1.2.2.** Marnie Deihl is a classroom assistant at Bridgeport. Her long-time dream is to hike the entire Pacific Crest Trail. This spring and summer she is finally taking on that challenge. Her last day at school is in late March and her return date is in November.

**6.2. Pedee Campus Update: Provided by Daniel Shimek**

**6.2.1. ADA Ramp Update:** The cost of this project for labor and materials has gone up 18%. The engineered plans need to be reviewed and possibly updated. This is a requirement from Polk County. Bob Grant Construction said they will still be able complete the project by the second week in August.

**6.2.2. Garden Shed:** The county is requiring a sidewalk to be placed from the driveway to the door of the shed.

**6.2.3. Art Show:** Seventeen students submitted artwork to the Young Artist Showcase at Bush Park Gallery. The showcase was open to K-12 students from Marion, Polk and Yamhill counties. A 7<sup>th</sup> grader from Pedee was awarded the “Poster Award” for her piece. This award means her piece will be featured in the publicity for next year’s show.

**6.2.4. Choir:** Patti Feltmann the classroom assistant at Pedee will be teaching a choir class this spring. Patti has taught private signing lessons for many years. She has a degree in music education from Western Oregon University.

**6.3. Financial Reports – Tammy Pryce:**

**6.3.1.** The financial documents were reviewed, and some clarifying questions were asked by Fred.

**6.4. Student Enrollment Numbers:**

**6.4.1.** Current enrollment is 229 students.

**7. BOARD POLICIES – FIRST READING**

**7.1. ACB – Every Student Belongs:** Drop the noted footnote and add the policy to the consent agenda.

**7.2. DH – Loss Coverage:** Delete the bracketed item and add to the consent agenda.

**7.3. GBL – Personnel Records:** Choose board policy option and keep the second bracket item. Add to the consent agenda.

**7.4. GBSA – Disclosure of Information: Delete this policy.** Add the deletion of this policy to the consent agenda

**8. INFORMATION ITEM – BOARD REVIEW, NO ACTION REQUIRED**

**8.1. ACB-AR – Bias Incident Complaint Procedure**

**8.2. GCBDA/GDA-AR(1) – Oregon Family Leave\***

**9. ADJOURN:**

**9.1. Meeting was adjourned at 8:32 by Vicki Avery**