

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

October 13, 2021

BRIDGEPORT CAMPUS

CALL TO ORDER At 6:40 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matthew Beasley, Kendall Cates, Fred Weisensee, Greg Oldham

BOARD MEMBERS ABSENT: Jim Gardner

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Jerry McGuffee, Tammy Pryce

BOARD SECRETARY: Cali Beasley

1. APPROVAL OF AGENDA

- 1.1. Matthew made a motion to approve the agenda as presented. Kendall seconded the motion. The motion was approved.

2. CONSENT AGENDA

- 2.1. Approval of minutes: September 22, 2021 – Matthew made a motion to approve the minutes as presented in the board packet. Kendall seconded the motion. The motion was approved.

3. ANNOUNCEMENTS

- 3.1. Next board meeting – November 17, 2021

4. VISITORS

- 4.1. No visitors.

5. PUBLIC COMMENT

- 5.1. There was no public comment.

6. OLD BUSINESS:

- 6.1. No old business

7. NEW BUSINESS:

- 7.1. **Work Session:** A work session to discuss long-term facilities plans was scheduled for November 17th at 5:00 p.m. prior to the regular business meeting.

7.2. Return Bonus: Christy proposed moving the payout of the return bonus to October this year. She provided several reasons for this change including the difficulty some are already experiencing purchasing items for Christmas and long shipping times. Fred made a motion to distribute the return bonus in October as previously budgeted. Kendall seconded the motion. The motion passed.

8. REPORTS:

8.1. Director's Report – Provided by Executive Director Christy Wilkins:

8.1.1. Covid Update: The parent of a current LVCS student has passed away from Covid. The staff is taking up a collection to help the family. Christy also gave an update on her procedures when a student tests positive.

8.1.2. Staffing: Filling openings has been a struggle this fall but recently applications have started come in for the open positions at both campuses.

8.1.3. Field Trips: The school is continuing to offer very good field trips for student enrichment while still adhering to proper protocols.

8.1.4. Professional Development Friday: The first PD Friday was held on October 5th. Several critical areas were covered. Trainings covered the Special Education referral process, how to write SMART goals and student growth goals and a reviewing the modifications to the teacher evaluation platform requirements.

8.1.5. Staff Acknowledgement: Christy acknowledged the hard work and dedication of the cooks from both campuses. Debra Jepson at Bridgeport and Sue Smith at Pedee come to school with smiles and positive attitudes each day as well as an exceptional work ethic.

8.1.6. Gardening and Outdoor Program: Christy discussed the gardening and outdoor program including the benefits of integrating both gardening and outdoor education such as student interest and having more grants available. The new program assistant's salary is mostly covered by a grant.

8.1.7. Dodge Shed: Plans are moving forward to replace the current Dodge Shed with another structure. This will necessitate the replacement of

the Garden program shed as well as it is a lean-to structure attached to the current dodge shed. The plans for the new structure include a storage area as well as the garden shed and a covered play/PE area.

8.2. Pedee Report - Provided by Daniel Shimek:

8.2.1. Instructional Assistant: An assistant has been hired to fill the open position. Patti Feltman lives in the Falls City area. She has many years of experience teaching private choir and music lessons in the Corvallis area.

8.2.2. Garden Shed: The drawings have been finalized. Permits are the next step. The building will be 24 by 24. Half of the building will be enclosed, and the other half will be an open lean-to style. The building will be white with a red door.

8.2.3. Owl Update: Good Earth Pest Control installed a camera to observe the area of the gym above the ceiling where it was believed the owl was nesting. The owl nest is not active at this time. Good Earth will be back on October 21st to put screens on the entrances the owl had been using. They will also put up an Owl box.

8.2.4. 7th Grade Field Trip: The trip to Fort Stevens and Fort Clatsop went very well. The weather did get wet at times, but the students enjoyed the self-guided tours of both forts. The single person tents that were purchased to give each student their own sleeping area held up well to the heavy rain during the night. Mr. Shimek, with some help from Ms. Sue the Pedee cook who did the pre-trip prep work, provided the dinner and breakfast meals including gluten free options for the students that required that.

8.2.5. Dishwasher Update: The new sanitizing dishwasher is at Pedee. It will be installed on November 22, 2021. There is more plumbing work required than originally planned for but doing this work will allow for an air gap to be created as required by the county health inspector.

8.3. Financial Reports – Provided by Tammy Pryce:

8.3.1. Tammy reviewed all the reports provided in the board packet.

8.4. Student Enrollment Numbers:

8.4.1. Current enrollment is 234 as of 10/4/2021.

9. BOARD POLICIES – FIRST READING

9.1. AC – Nondiscrimination: Accept the policy updates as written and place on the consent agenda.

9.2. AC-AR – Discrimination Complaint/Grievance Procedure: Accept the policy updates as written and place on the consent agenda.

9.3. BBAA – Individual Board Member’s Authority and Responsibilities: Numerated paragraph #2: Accept all the bracketed items. Place on the consent agenda.

10. ADJOURN:

10.1. Meeting was adjourned at 8:25pm by Vicki Avery