

**LUCKIAMUTE VALLEY CHARTER SCHOOLS**  
**BOARD MINUTES**  
**August 18, 2021**  
**BRIDGEPORT CAMPUS**

**CALL TO ORDER** At 6:47p.m. by Vicki Avery.

**BOARD MEMBERS PRESENT:** Vicki Avery, Matt Beasley, Fred Weisensee, Greg Oldham

**BOARD MEMBERS ABSENT:** Jim Gardner, Kendall Cates

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Tammy Pryce

**BOARD SECRETARY:** Cali Beasley

**1. APPROVAL OF AGENDA**

**1.1.** Add item 8.5 Student enrollment. A motion to approve the amended agenda was presented by Fred Weisensee and Greg Oldham seconded the motion. The motion passed unanimously.

**2. CONSENT AGENDA**

**2.1.** Approval of minutes: June 22, 2021

**2.2.** Approval of board policies:

**2.2.1.** IIBGA – Electronic Communications System

**2.2.2.** INDB – Flag Displays and Salutes

**2.2.3.** JGA – Corporal Punishment\*\*

**2.3.** Matthew Beasley made a motion to approve the consent agenda as presented. Fred Weisensee seconded the motion. The motion passed unanimously.

**3. ANNOUNCEMENTS**

**3.1.** Next board meeting – September 22, 2021

**4. VISITORS**

**4.1.** No visitors were present.

**5. PUBLIC COMMENT**

**5.1.** There was no public comment.

**6. OLD BUSINESS:**

**6.1.** No old business

**7. NEW BUSINESS:**

**7.1.** No new business

**8. REPORTS:**

**8.1. Director's report – Provided by Executive Director Christy Wilkins**

**8.1.1. Review of summer school:** Summer school had excellent attendance. The academic programs targeted the students that were identified as having the highest needs. In addition to the intensive academic intervention, daily PE and weekly outdoor and garden adventures were offered.

**8.1.2. Welcome new staff:** Christy provided an overview of the new staff that have been hired for the 2021-2022 school year. At Bridgeport Josh Kibbey has been hired as a new PE teacher. Amy Ellison will be Lua Siegel's assistant in the Garden and Outdoor Program. At

Pedee, Mike Lowry has been hired as the new PE/Health teacher. Stacey Zaback is the new 8<sup>th</sup> grade homeroom teacher. Stacey will be teaching science, math and art.

**8.1.3. Staff Acknowledgements:** Christy highlighted the dedication of the summer school staff for their commitment to students by spending 4 weeks of their summer break back in classrooms.

**8.1.4. Review of covid procedures and protocols for the upcoming year:** The board was provided with a summary of the procedures that will be utilized to keep students and staff safe on both campuses this school year.

## **8.2. Pedee Facilities Report: Provided by Daniel Shimek – Dean of Students**

**8.2.1. New office spaces:** Two new office spaces are being built in the modular at Pedee. At this time the walls are framed and data and phone lines have been installed. Estimated completion of this project is projected for prior to school starting in early September.

**8.2.2. Kitchen:** The Pedee kitchen remodel is currently on hold pending input from a plumber regarding necessary changes to the plumbing. DC Electric has come out to assess the electrical needs.

**8.2.3. Phone system:** The phone system has been relocated from the kitchen to the janitor's closet. A new phone system has been ordered to allow for the additional lines required for the new office spaces. An additional phone extension that does not require electricity will be located behind the desk in the office for use during times when the power is out.

**8.2.4. Tree:** Special thanks was given to Kendall Cates for falling a dying tree on the playground. The boy scouts hauled off the wood and will be using it as a fundraiser. The limbs and other debris will be chipped for use in the Garden and Outdoor Program.

**8.2.5. Land survey:** Land Markers Surveying has been hired to do a survey of the Pedee property. They have already been there one day to assess and will be returning to complete the survey later in August.

**8.2.6. Owl:** There may be an owl living in the roof of the gym at Pedee. ODFW has been contacted. Good Earth Pest Control is scheduled to assess the situation and identify the bird. If it is an owl, there are specific procedures in place and steps that will need to be taken to remove it.

## **8.3. Bridgeport Facilities Report: Provided by Scott Chapin – Dean of Students**

### **8.3.1. Overview of completed summer projects:**

**8.3.1.1. Asphalt:** A plan has been developed to repair and maintain the asphalt. A three year plan is currently in place that started this summer with the repair of failing areas and a seal coat to be continued in summer of 2022 with a second sealcoat to extend the life of stressed areas and finally a reassessment in summer of 2023. This work is being completed by Jackson Paving and Asphalt.

**8.3.1.2. Stripping:** Following the application of sealcoat, all lines have been repainted including handicap parking, student pick up lines and four square games.

**8.3.1.3. A/C units:** The A/C units were serviced by Home Comfort.

**8.3.1.4. Portable classrooms:** Ben Level Construction serviced the modular classrooms which included releveling the foundation systems, adjusting sticky doors and repairing the ceiling grids.

**8.3.1.5.** Fire Alarm System: The system has been inspected and certified.

**8.3.2.** Overview of ongoing projects:

**8.3.2.1.** Door locks: A-1 Locks has been contracted to replace all the internal lock mechanisms on all doors on both campuses. The new system will be commercial grade and proprietary. Key duplication will only be possible through A-1 Locks. Estimated completion – mid-August.

**8.3.2.2.** Internet cabinet in kindergarten classroom: The hardware associated with the internet system will be organized and housed in a metal frame cabinet that will be wall-mounted. Estimated completion – late August.

**8.3.2.3.** Field repair: During the Covid break vols infested the school fields. The vols are now gone but their holes remain. Dirt will be brought in to fill these holes. Estimated completion – late August.

**8.3.2.4.** Kitchen Mini-split unit: Home Comfort will be sending out an installation manager on in mid-August and the work will be scheduled at that time. Estimated completion – Late August to early September.

**8.3.2.5.** Septic System: Regular maintenance pumping of the system is scheduled for late September.

**8.3.2.6.** In addition to the above items reported by Scott Chapin, the board also reviewed plans for replacement of the Dodge Shed and creating more covered play area on the Bridgeport playground.

**8.4. Financial Reports – Tammy Pryce:**

**8.4.1.** June 2020-2021: Financial reports for June were provided for review.

**8.4.2.** July 2021-2022: Financial reports for July were provided for review. Discussion was held regarding negotiation of SPED and ESD services.

**8.5. Student enrollment:** The total estimated enrollment at this time is 232 students.

**9. ADJOURN:**

**9.1. Meeting was adjourned at 8:45pm by Vicki Avery**