**LUCKIAMUTE VALLEY CHARTER SCHOOLS**

**BOARD MINUTES**

**June 22, 2021**

**BRIDGEPORT CAMPUS**

**CALL TO ORDER** At 6:38 by Vicki Avery.

**BOARD MEMBERS PRESENT**: Vicki Avery, Matt Beasley, Kendall Cates, Fred Weisensee

**BOARD MEMBERS ABSENT**: Jim Gardner

**STAFF MEMBERS PRESENT**: Christy Wilkins, Daniel Shimek, Jerry McGuffee, Tammy Pryce

**BOARD SECRETARY**: Cali Beasley

1. **APPROVAL OF AGENDA**
   1. Fred Weisensee made a motion to approve the agenda as presented. Kendall Cates seconded the motion. Motion passed unanimously.
2. **CONSENT AGENDA**
   1. Approval of minutes
   2. Fred Weisensee made a motion to approve the consent agenda. Matt Beasley seconded the motion. Motion passed unanimously.
3. **ANNOUNCEMENTS**
   1. Next board meeting – August 18, 2021
4. **VISITORS**
   1. No visitors
5. **PUBLIC COMMENT**
   1. There was no public comment.
6. **OLD BUSINESS:**
   1. No old business.
7. **NEW BUSINESS:**
   1. **Board and Officer Elections:** 
      1. Board Elections: Fred Weisensee and Kendall Cates are up for re-election this year. Matt Beasley nominated both Fred and Kendall to new 3 year terms on the LVCS Board. Both nominees accepted the nominations and the motion passed unanimously.
      2. Officer Elections: Kendall Cates nominated Vicki Avery as Board Chairman. Matt Beasley seconded the nomination. Vicki Avery nominated Kendall Cates as Vice-chairman. Matt Beasley seconded that nomination. Both nominees accepted their nominations and the motion passed unanimously.
   2. **Appropriation of Contingency Funds:** To pay the down payments on the paving repair project funds need to be moved from the Contingency fund to line item 415-530, paving fund. Matt made a motion to move $20,000 from the contingency fund to line item 415-530 – paving fund. Fred seconded the motion. The motion passed unanimously.
   3. **Board Meeting Dates – 2021-2022:** The proposed meeting dates for the 2021-2022 school year were presented for review.
   4. **Pedee Kitchen Remodel – Vicki Avery:** Vicki met with the cooks at both buildings about possible upgrades before next year. Pedee needs a triple sink and dishwasher. Electrical may be an issue. The new dishwasher will cost $8200. Storage and refrigerator placement needs to be reconfigured as well. At Bridgeport there is a need to mitigate heat issues in the kitchen when the ovens are running. Vicki is meeting with Keith from DC Electric to go over issues and the possibility of getting a new mini-split or moving an existing one.
   5. **Dodge Shed – Tammy Pryce:** Tammy is working on getting bids for two projects at Bridgeport. Getting bids is proving difficult due to contractors being busy. The first project is a covered area off the 2nd grade classroom and the second is replacement of dodge shed. These projects would be paid for from ESSER funds. The dodge shed project will be a long term project.
   6. **Summer Work at Pedee – Daniel Shimek:**
      1. Garden Shed: Lua’s vision of a shed and Daniel’s are different sizes. Daniel is trying to get some bids and is also contacting TuffShed about costs as well. The placement and size considerations are with an eye to possible expansion in the future.
      2. Remodel of the Modular Classroom: A wall will be built in the computer lab to divide part of the space into office spaces for SPED and specialists. Jerry McGuffee and Daniel will build the walls. Phones will be added in the office spaces. Adding those phones will require expansion of phone system. Some of the existing phones may need to be replaced.
      3. Other possible summer projects: Removing the large fir tree in the play area. The Boy Scouts are interested in taking the wood to use as a fundraiser. Another project that may be done is building more storage for PE equipment.
8. **REPORTS:**
   1. **Director’s report provided by Christy Wilkins**
      1. **End of year activities:** Christy provided a review of end of year activities at Bridgeport.
      2. **Staffing:**
         1. PE position: The PE position at Pedee is open. The job has been posted and there are two strong candidates that will be interviewed soon.
         2. Instructional Assistant: There is an open instructional assistant position for 4th grade at Bridgeport. Interviews for this position are scheduled.
         3. Garden and Outdoor Program Assistant: There is a grant funded position open for the assistant for the Garden and Outdoor Education program at Bridgeport.
      3. **Summer school:** Christy provided a review of the structure and plan for the LVCS summer school program. The academic focus will be on language ats and math to address learning gaps caused by school closures. A new reading intervention curriculum was purchased for use during summer school and beyond.
      4. **Staff Acknowledgements:** Christy’s staff acknowledgement this month is our bus drivers. The bus drivers have been great partners in getting our students to school each day during very challenging circumstances. They stepped up and did a great job. School could not have reopened without them.
      5. **Summer projects:** In addition to any projects noted above, the following projects will be completed this summer. The portables will be leveled and the paving failures will be corrected at both campuses.
   2. **Pedee report: Provided by Daniel Shimek**
      1. **End of year activities:** Daniel provided an overview the end of year activities at Pedee. The 8th grade social, promotion and end of year field trip were successful and well attended. The last day of school saw the traditional all-school water balloon fight.
      2. **Pedee Janitor Opening:** The janitor at Pedee is retiring this month. Carl has done a great job with all the small projects he has taken on and keeping the school clean. The position has been posted.
   3. **May Financial Reports – Tammy Pryce**:
      1. To cover the “COVID bonus” approved last month a transfer of funds from unappropriated funds to instruction needs to occur. Fred made a motion to move $55,000 from Line item 7000 – unappropriated funds to Line item 1000 instruction. Kendall seconded the motion. The motion passed unanimously.
   4. **Budget Proposal – 2021-2022**
   5. The budget proposal for the 2021-2022 school was presented by Tammy Pryce. Kendall made a motion to accept the budget proposal as presented. Matt seconded the motion. The motion passed unanimously.
9. **BOARD POLICIES – FIRST READING**
   1. **IIBGA – Electronic Communications System –** Keep the one bracketed item, social media. Add the policy to the consent agenda for the August meeting.
   2. **INDB – Flag Displays and Salutes –** Add to consent agenda for the August meeting.
   3. **JGA – Corporal Punishment\*\*:** Add to consent agenda for the August meeting.
10. **INFORMATIONAL ONLY**
    1. **IIBGA – AR – Electronic Communications System –** for board review, no action required.
11. **ADJOURN**:
    1. **Meeting was adjourned at 8:00 by Vicki Avery**