

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MINUTES
May 18, 2020
BRIDGEPORT CAMPUS

CALL TO ORDER At 6:40 p.m. by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates, Fred Weisensee

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Tammy Pryce

BOARD SECRETARY: Cali Beasley

1. APPROVAL OF AGENDA

1.1. Prior to approval the board position number was corrected from 2 to 6. Jim Gardner made a motion to accept the corrected agenda. Kendall Cates seconded the motion. The motion passed unanimously.

2. CONSENT AGENDA

2.1. Jim Gardner made a motion to approve the consent agenda. Matt Beasley seconded the motion. The motion passed unanimously.

2.1.1. Approval of board work session minutes – March 31, 2021 and board minutes – April 21, 2021

3. ANNOUNCEMENTS

3.1. Next board meeting – June 16, 2021

3.2. 8th grade promotion – June 10th

3.3. Field Trips –

3.3.1. May 27th, 5th grade is going to the OSU Challenge Course

3.3.2. June 4th, 3rd grade and 2nd/3rd blend are going to Bezell Forest.

4. VISITORS

4.1. No visitors

5. PUBLIC COMMENT

5.1. There was no public comment.

6. OLD BUSINESS:

6.1. Board Position 6: Vicki spoke with Greg Oldham. She extended the invitation to join the board and he happily accepted. Greg can't start until after the end of June. His first meeting will be the August meeting. For election purposes he will be on the same rotation with Jim Gardner.

7. NEW BUSINESS

7.1. Service Appreciation: Christy Wilkins reviewed many of the issues and circumstances that the staff has faced during the pandemic as well as acknowledging the staff who have stuck with the school through all of those trials over the last year or so. Since the staff has worked diligently in the face of all that this past year has brought while still putting the children of LVCS first, Christy is proposing that the school show appreciation in a tangible way through a "service appreciation bonus". After some discussion, Fred Weisensee made a motion to give \$1,000 to each employee as a service appreciation bonus to be paid out prior to the end of the school year. Kendal seconded the motion. During further

discussion, Matt Beasley suggested increasing the amount to \$1,200 to offset tax amounts so employees get around \$1,000 take home. Fred amended the motion to \$1,200. The motion passed unanimously.

- 7.2. Capital Improvement – ESSER 111 Funds –** the latest cares act funds can be used for capital improvements. The suggestion is to cover more area near the dodge shed. According to the guidelines, 20% of the ESSER funds must be used for a summer enrichment program. The balance can be used for capital improvements. The school will have two years to spend the funds. Expenditures must be approved by ODE. Discussion included needs at both campuses including the previously mentioned coverage of parts of the playground, an ADA ramp and new exit for basement at Pedee, repair of an exterior wall at Bridgeport, more playground areas and equipment, making the gym at Pedee more multi-seasonal with new siding, heating and flooring. Following the discussion it was clear that there is a need to make a wish list of all capital improvements, then prioritize them and look for bids. This item was tabled for more discussion next month.

8. REPORTS

8.1. Director's report

8.1.1. Staffing and program update:

8.1.1.1. Update on Garden and Outdoor Program: The fencing has been installed around the area that will be the first phase of the Garden and Outdoor education area at Pedee. Lua is working on designing the program. She and the Pedee team will meet soon to discuss her plans. Lua is also meeting with John Bansen the owner of the neighboring property to build that relationship in hope that she will be able to include some of his land in a future phase of the program.

8.1.1.2. New hire: Stacy Zaback has been hired to teach science and math at Pedee. In addition to the above, Stacy is certified to teach art so she will also be teaching an art elective.

8.1.2. COVID-19 update: Staff members attended a training provided by the district to learn how to administer the rapid COVID tests as required by the state if case counts spike. As of the time of the meeting, however, case counts had dropped enough that the school is not currently required to provide this testing option.

8.1.3. Staff acknowledgement: Christy wanted to acknowledge Tony Diaz the Bridgeport custodian. Tony has done a great job adapting to all the changes required of him through the many transitions we have made during the pandemic.

8.1.4. Bridgeport summer maintenance work updates:

8.1.4.1. Pavement repair: The turn around area will be repaired and repaved prior to school resuming in the fall.

8.1.4.2. Portables: A bid has been submitted for the releveling repairs needed on the modular buildings at Bridgeport. The bid is for \$3,200. This work will be completed over the summer.

8.1.4.3. Expanded covered play area: Discussion was held regarding possibly increasing the covered area of the playground at Bridgeport. This discussion then turned to other repairs and capital improvements that might be needed on both campuses.

8.1.5. Pedee summer maintenance work updates:

8.1.5.1. Garden area: Now that the fencing is installed, a garden shed needs to be built to hold the tools, boots and other items needed for the program. Daniel Shimek will oversee this project this summer.

8.1.5.2. SPED space: The second room in the modular formerly held the computer lab. The lab was dismantled now that Chromebooks have been acquired for all classes. This room will be remodeled into office/workspaces for the SPED teacher/assistant and the specialists that come to the campus such as speech and OT as well as providing an additional private space for meetings if needed.

8.1.6. Summer Enrichment Program: The framework is in place for the summer enrichment program. Staff members have committed their time. This program will be for current LVCS students and will be by invitation only. The program calls for small numbers to provide small group and individual instruction for students in need of this intensive intervention. Bussing and meals will be provided. The program is scheduled to run July 19-August 12, 4 days a week 8:30 to Noon.

8.2. Pedee Report: Provided by Daniel Shimek

8.2.1. 8th grade promotion: Mr. McGuffee has taken the lead on the promotion planning by holding 3 virtual meetings with the 8th grade parents. The promotion will be an outdoor event. A 30x45 tent is being rented. Parents are spear-heading the event and will be getting a nice, rented lawn decoration and providing a take-away dessert bar.

8.2.2. 8th grade social: Students are planning a party after school on June 9th. The school is having food catered by Roth's West Salem.

8.2.3. Minto Brown Hike: The 6th, 7th and 8th grades are going to be going on a hike through Minto Brown Park to River Front Park in Salem. Each grade will be hiking on a different day. The trips are planned for May 25, 26 and 27.

8.2.4. 8th grade Field Trip – June 14th – As a last adventure the 8th grade students will be going on a field trip to Tree to Tree an aerial adventure park. The students will participate in an aerial obstacle course.

8.3. Financial Reports – Tammy Pryce:

8.3.1. April Financial report – The financial reports show normal income and expenses.

8.4. Budget Summary – 2021-2022

8.4.1. Tammy prepared a detailed budget summary that showed all accounts and line items clearly along with how they interact.

8.5. Student Enrollment Numbers:

8.5.1. Current enrollment is 210 students.

9. ADJOURN:

9.1. Meeting was adjourned at 8:30 by Vicki Avery