

Statement of Purpose

Luckiamute Valley Charter Schools (LVCS) teachers and students use technology and internet-based tools (e.g., Google Apps for Education, online curriculum, online multimedia, etc.) in their classrooms on a regular basis to meet the school's standards and prepare students to live and work in the digital age. Students and staff are encouraged to use the technology available at LVCS. The school's technology is an important educational resource, which provides opportunities for collaboration and exchange of information; facilitates personal growth in the use of technology; and enhances information access, retrieval, evaluation, usage and communication skills. However, it is important to remember that access is a privilege, not a right, and carries with it responsibilities for all involved.

Safety Policy

It is the policy of LVCS to:

- Prevent user access over its computer network to, or transmission of inappropriate material via internet, electronic mail, or other forms of direct electronic communications.
- Prevent unauthorized access to and other unlawful online activity related to inappropriate material via the internet.
- Prevent unauthorized online disclosure, use, or dissemination of personally identifiable information.
- Comply with Child Internet Protection Act – [CIPA](#)
- Comply with Children's Online Privacy Protection Act - [COPPA](#)
- Comply with Family Educational rights and Privacy Act - [FERPA](#)

The School will provide age-appropriate training for students. The training provided will be designed to promote this Acceptable Use Policy and Student safety with regard to safety on the internet; appropriate behavior while online, on social networking websites, and in chat rooms; and cyber bullying awareness and response.

The following policy states rules for safe and inclusive student use of the internet, technology, and materials. The rules include but are not limited to:

1. Students may not post personal contact information about themselves or other people. This includes addresses and phone numbers.
2. Students will not agree to meet with someone they have met online without their parent/guardian's approval.
3. Students will tell their teacher or other school employee about any message they receive that is inappropriate or makes them feel uncomfortable.
4. Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their account, including not allowing other students to use the same Chromebook. Under no conditions should a student provide their password to another person.

Google Apps for Education

Students may use Google Apps for Education for personal use subject to the restrictions below:

- *Privacy*: Students have no expectation of privacy from school faculty when using a school issued material or domain. School staff, administrators, and parents/legal guardians all have access to student email, chat, and web history for monitoring purposes.
- *Limited Personal Use*: Students may use Apps for Education for personal projects but may not use them for unlawful activities, commercial purposes, personal financial gain, inappropriate or offensive content, threatening another person, misrepresentation of LVCS staff or students, or any other violation of the Code of Conduct.
- *Data Security*: Student files and email are safe and secure within Apps for Education. It is solely the responsibility of the student to download and save information they want to keep for personal use.
- A signed parent and student Google Apps for Education permission form on file. An electronic form can be found at this link: [Google Apps for Education Agreement](#)

Terms of Agreement - Staff

I understand:

1. That my use of any district technology (computer, network, internet, resources, etc.) may be monitored and communications while using LVCS technology is neither private nor confidential.
2. LVCS technology equipment, when used by me outside of LVCS is my responsibility. I further understand that if the equipment is stolen or damaged my insurance or I will reimburse LVCS for its loss, including costs associated with troubleshooting, repair or reconfiguration of software. I agree to notify the appropriate person of any damage or loss as soon as practical in order to expedite repair or replacement.
3. I accept that using computers and accessing the Internet is an educational advantage and is to support teaching and learning afforded me by LVCS and inappropriate use of computers may result in my loss of their utilization and other possible disciplinary action.
4. I will follow all copyright regulations and will not copy programs or pirate software. I will not take hardware, software or computer supplies provided by the LVCS.
5. I will not invade the privacy of others or access the network or files of any business, person or agency with intent to steal, subvert, destroy, or view information which is not appropriate.
6. That I will not access information which is considered illegal, pornographic, dangerous and/or potentially damaging.
7. That I will not conduct business transactions, commercial activities or political lobbying.
8. That I will be polite and use appropriate language.
9. That I am prohibited from downloading or installing any personal software with inappropriate material on school technology.
10. I will return all school provided technology upon retirement, resignation, or termination.