

# **LUCKIAMUTE VALLEY CHARTER SCHOOLS**

## **BOARD MINUTES**

**October 15, 2019**

### **BRIDGEPORT CAMPUS**

**CALL TO ORDER** At 6:41 BY Vicki Avery.

**BOARD MEMBERS PRESENT:** Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Whitney Francis, Jerry McGuffee, Tammy Pryce

**BOARD SECRETARY:** Cali Beasley

#### **1. CONSENT AGENDA**

- 1.1. A motion was made by Fred and seconded by Jim to approve the consent agenda. The motion passed unanimously.
- 1.2. Approval of minutes
- 1.3. Approval of Board Policies:
  - 1.3.1. JED – Student absences and Excuses
  - 1.3.2. JFCF – Weapons in School
  - 1.3.3. JGAB – Use of Restraint or Seclusion

#### **2. ANNOUNCEMENTS**

- 2.1. Next board meeting – November 20, 2019
- 2.2. Pedee Open House – October 10, 2019 – 5:30 to 6:30
- 2.3. Pedee Jog-a-thon – October 17, 2019
- 2.4. Field trips: K-5 on October 17<sup>th</sup> to pumpkin patch, 4<sup>th</sup> and 5<sup>th</sup> November 7 to Thompson Mill Historic Site

#### **3. VISITORS**

- 3.1. PTO: Lena was not present at this meeting.

#### **4. PUBLIC COMMENT**

- 4.1. There was no public comment.

#### **5. FACILITIES:**

- 5.1. Radon Testing:** Daniel Shimek has been attempting to get quotes for Radon testing. So far he has been in contact with 3 or 4 companies. Only one has responded with a quote. He is proposing that the board go with that company as they are the only ones who have responded.
- 5.2. Playground Expansion:** The grass is starting to fill in on the new part of the playground.
- 5.3. Pedee Remodel:**
- 5.3.1.** Gym furnace is scheduled to be removed on October 22<sup>nd</sup>.
- 5.3.2.** Quotes are starting to come in for the construction part of the remodel. One has been received. A second is coming. A third contractor is scheduled to visit on October 17<sup>th</sup>.
- 5.3.3.** Seeking quotes for the removal of the furnace in the building. This work will have to be done in the summer due to the asbestos abatement that will be needed.

## 6. NEW BUSINESS

### 6.1. Director's report

**6.1.1. Professional Development:** The first professional development day was held on October 12, 2019. The time was spent looking at student academic growth and strategies for improvements and ensuring teacher support. Teachers were also provided with data and given time to work on their growth goals.

### 6.1.2. Bridgeport:

- **Open House:** The open house was very well attended. The families lingered, enjoying the opportunity to talk with teachers, support staff and PTO leaders.
- **Jog-a-thon:** The Bridgeport jog-a-thon was well supported by parents this year. Things went smoothly and fundraising should be good.
- **Scott Chapin:** Scott is doing a great job in his new role as Dean of Students. His communication and responsiveness to student behavior issues are appreciated by parents.

**6.1.3. The Student Success Act – House Bill 3427:** Christy explained the requirements the charter may be facing when applying for the grant funds tied to this. She and Tammy are preparing for community forums to speak with the school community and get input from them as required.

**6.1.4. School Garden Update:** The director of Kings Valley Charter School and Christy are discussing how to best go about gathering funding to pay for the Farm/Garden coordinator. Christy will be working on a grant to help fund the coordinator position. She will be meeting with Lua again soon.

**6.1.5. Annual 5<sup>th</sup> Grade Overnight Trip:** The 5<sup>th</sup> grade teacher has secured a spot in a two-day program with the Portland Audubon Society for the overnight trip in the spring. Ms. Burton will provide a report when the students return.

## **6.2. Pedee Campus Update: Provided by Daniel Shimek**

### **6.2.1. Students & Teacher:**

- The overnight trip to Astoria has been rescheduled to June 3<sup>rd</sup> and 4<sup>th</sup>, 2020. This triggered a discussion of a local site that has historical significances and may be worth exploring as a possible field trip destination.
- The staff is planning a 5<sup>th</sup> grade transition activity which is scheduled for December 5<sup>th</sup>. This is the first of three planned activities.
- Chromebooks are in use in the classrooms. Deployment was a little slow. There is a large learning curve for teachers regarding the functions of Google Classroom. Daniel is looking into getting more training for the teachers and admin. Updating the internet at Bridgeport will allow a better online experience. Hopefully the new router will be set up in the next 2 weeks.
- Portland Opera-to-go came to perform at Pedee. The performers visited with each class prior to the performance. The performance was held at Pedee Church. Grades 4<sup>th</sup> through 8<sup>th</sup> attended. Many

students had positive comments regarding the performance and program.

- Miss Wittich and Mr. McGuffee are attending a Mental Health Issues in the Classroom conference in Eugene on December 17<sup>th</sup>.

#### **6.2.2. Upcoming events:**

- October 17<sup>th</sup> Jog-a-thon at Pedee
- Parent Teacher Conferences Nov. 21<sup>st</sup> and 25<sup>th</sup>
- 5<sup>th</sup> Grade Transition visit to Pedee, Dec. 5th

#### **6.3. Student Enrollment Numbers:**

**6.3.1.** Sadly we lost two 7<sup>th</sup> grade students this week. However, there is the potential for 1 to 2 new 6<sup>th</sup> graders and an 8<sup>th</sup> grader joining those classes over the next few weeks. Current enrollment is 193.

#### **6.4. September Financial Reports – Tammy Pryce:**

**6.4.1.** September showed a nearly normal monthly operating budget.

**6.4.2.** Tammy provided a look at the historical salary schedule and expenses for a look back at where we have been and what we are budgeted for this year.

#### **6.5. RETURN BONUS**

**6.5.1.** The return bonus is already imbedded in the budget. The board traditionally makes a firm decision in October on paying this out. There are 26 returning staff members this year. Fred made a motion to approve the return bonus as budgeted. Jim seconded. Motion passed unanimously.

#### **6.6. LONG-TERM PLANS FOR PEDEE MODULAR:**

**6.6.1.** The modular is being leased for \$18,600 per year to rent the building and ramp. The buyout will be around \$80,000. Tammy has been working with the bank on options for a short term loan to purchase the building. Further information will be brought to a future meeting.

### **7. ADJOURN:**

**7.1. Meeting was adjourned at 8:17 p.m. by Vicki Avery**