

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

November 20, 2019

BRIDGEPORT CAMPUS

CALL TO ORDER At 6:38 by Kendall Cates.

BOARD MEMBERS PRESENT: Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee

BOARD MEMBERS ABSENT: Vicki Avery

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Jerry McGuffee, Tammy Pryce

BOARD SECRETARY: Cali Beasley

1. CONSENT AGENDA

- 1.1. Approval of minutes from the October 15, 2019 board meeting. Fred made a motion to accept the minutes as presented. Jim seconded the motion. Motion passed unanimously.

2. ANNOUNCEMENTS

- 2.1. Next board meeting – December 17, 2019
- 2.2. Conferences – November 25-26 at Bridgeport and November 21 and 25 at Pedee.
- 2.3. Thanksgiving break – November 27th through December 1, 2019.
- 2.4. Polar Express night – December 5, 2019
- 2.5. Field trip to OMSI – 1st and 2nd grade – December 12th
- 2.6. Staff holiday party – December 18th

3. VISITORS

- 3.1. No visitors

4. PUBLIC COMMENT

- 4.1. There was no public comment.

5. FACILITIES:

- 5.1. **Radon Testing:** Testing has been completed. Test results should be ready after November 22nd. The tester said that the only area that might be a concern is the mud room in the basement at Pedee.

- 5.2. **Pedee Remodel 2019-2020**

- 5.2.1. Bids for main building furnace removal: Quotes have come in for removing the main building furnace. Only one of the companies is able to bid for the whole job. One company is not able to remove the oil tank and the asbestos. If we go with that company, we would have to hire another company to do that work.

5.2.2. Ground contaminant: Someone will have to be hired to check for ground contamination after the oil tank has been removed. This was done when the oil tank for the gym furnace was removed.

5.2.3. Quotes for construction: Two quotes have been received for the construction portion of the remodel. We are waiting on a third quote as one of the contractors dropped out of the process. Contact has been made with another contractor and we are waiting for a time to schedule a visit to the school. We did have two good, solid bids for the gym storage room. The director can make a final decision regarding which bid to take.

5.2.4. Water testing: All water testing is complete for the 2019 calendar year.

6. NEW BUSINESS

6.1. Director's report

6.1.1. ORC3S Conference: Vicki and Christy attended a conference of the Oregon Coalition of Community Charter Schools on Thursday, November 14th. This conference gave Charter School staff a chance to network, brainstorm and strategize about working together for a bright future. It also gave an opportunity to discuss and celebrate the success of efforts to include charter schools in the SSA funding. Vicki Avery was elected to a full term on the OCCS board.

6.1.2. OSBA Conference: Vicki, Fred, Daniel, Scott and Christy all attended the annual OSBA conference. The efforts put forth by the staff to support student needs in their absence was appreciated. This conference provides the best professional development available. Fred shared some of what he learned at the sessions he attended.

6.1.3. School Garden Grant: The grant application was completed and submitted to ODE on Friday November 15th. This is a very competitive grant and Christy is hoping for the best outcome possible for LVCS.

6.1.4. Students with behavior challenges: There are some students with behavior challenges. There are staff members that have made the commitment to the appropriate training to deal with those students and give the support they need.

6.1.5. Bridgeport update:

- On October 17th the students in grades k-5 went on the annual trip to the pumpkin patch. There was a large group of parent volunteers. Everyone had a great time.
- On October 24th, the PTO sponsored game night. There was a big turnout for this event. Thank you to the PTO for the delicious taco bar dinner.

- On October 31st Bridgeport celebrated Halloween with classroom parties, a costume parade and a “Trick or Treat” activity provided by staff and Board Chair Vicki Avery. Students enjoyed the activities and seeing staff also dressed up. Parents that attended had many positive comments.
- Under Scott Chapin’s leadership Bridgeport has implemented weekly meetings for teachers and assistants. Meetings are alternated for each employee group. Communication has improved and there are smoother day-to-day operations.
- Teachers are preparing for conferences.
- Michelle Burton is preparing her students for the second annual Holiday play.

6.2. Pedee Campus Update: Provided by Daniel Shimek

6.2.1. The chromebooks are in use in the classrooms. They are being used almost daily in classes. Daniel is monitoring data usage now that the Chromebooks are in regular use. Data use has gone up so that may need to be watched more closely as usage of the Chromebooks increases.

6.2.2. Ms. Quetschke (formerly Miss Wittich) and Mr. McGuffee will be attending a Mental Health Issues in the Classroom conference in Eugene on December 17th.

6.2.3. OSBA Conference: Daniel reports that he attended a session on Emergency Preparedness at the OSBA conference this year. After talking with other school personnel, LVCS is further along in planning than others.

6.2.4. Upcoming events:

- Parent-Teacher conferences on Nov. 21st and 25th.
- 5th grade transition visit to Pedee, Dec. 5th.
- 8th grade field trip to Young at Art, Dec. 5th.

6.3. Student Enrollment Numbers:

6.3.1. Current enrollment is 193 students which was the same at this time last year.

6.4. SSA Grant – Summary of Community Feedback

6.4.1. Student Success Act Process Update: One of the requirements for accessing SSA funds is a needs assessment that documents the process of gathering input from all stakeholders. LVCS designed an online survey to address the four target areas, which was sent out to all staff, parents and community members who had a connection to the schools. There were also three community input meetings offered at different times to gather input from parents. Christy provided a draft report on the results of the survey and meetings. She provided context for why the prioritization process for LVCS has gone the direction it has. She also provided her recommendations for the best uses of the SSA funds. A full and detailed proposal will be presented to the board in the spring. The board is supportive of moving

forward with creating a job description for a fulltime position for the purpose of supporting students impacted by mental health and behavioral issues.

6.5. October Financial Reports – Tammy Pryce: Expenses are on par with what is expected at this point except we have not received a bill for bussing from the district yet. Tammy is waiting on some more information on a few items before the budget is updated and voted on.

6.6. Funding 6th grade Modular – Action Item:

6.6.1. Tammy has spoken to a loan representative at Columbia Bank about getting a term loan to pay off the modular at Pedee. There is currently \$80,000 owing on the building and ramp. The rent payment is over \$1,500. A 7 year term loan would have a payment of about \$1,200 a month with about \$400 in application fees. The loan can be paid off faster with no penalty. Matt Beasley made a motion to take out a 7 year fixed term loan for \$80,000 for the purpose of paying off the modular at Pedee. Fred seconded the motion. The motion passed unanimously.

7. Executive Session as per ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney.

7.1. Executive session opened at: 8:39 p.m.

7.2. No action taken during executive session.

7.3. Executive session closed at: 9:23 p.m.

8. ADJOURN:

8.1. Meeting was adjourned at 9:30 by Kendall Cates