

**LUCKIAMUTE VALLEY CHARTER SCHOOLS**

**BOARD MINUTES**

**March 30, 2020**

**Teleconference via GoToMeeting**

**CALL TO ORDER** At 6:35 by Vicki Avery.

**BOARD MEMBERS PRESENT By Roll Call:** Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Tammy Pryce

**BOARD SECRETARY:** Cali Beasley

**1. CONSENT AGENDA**

**1.1.** Approval of minutes from February 26, 2020 and board policies AC- Nondiscrimination, BDC – Executive sessions, GBA – Equal Employment Opportunity and JGE – Expulsions.

**1.2.** Fred made a motion to approve the consent agenda and Matt seconded the motion. The consent agenda passed unanimously.

**2. ANNOUNCEMENTS**

**2.1.** Next board meeting – April 15, 2020

**2.2.** 6-8<sup>th</sup> – Field trip to OSU Challenge Course – April 9, 2020 – Canceled/delayed due to the school closure

**2.3.** 8<sup>th</sup> Grade Field trip: Canceled/delayed due to school closure.

**3. VISITORS**

**3.1.** No visitors

**4. PUBLIC COMMENT**

**4.1.** There was no public comment.

**5. BOARD POLICIES – FIRST READING**

**5.1.** JHCD/JHCDA – Medications\*\*/\*: Accept bracketed information, accept and add to consent agenda.

**5.2.** JHCD/JGCDA-AR – Medications\*\*/\*: Accept and add to the consent agenda

**5.3.** JHFE – Reporting of Suspected Abuse of a Child: Page 3, Item #3 accept bracketed item. Page 3 last sentence of next to last paragraph choose prohibited. Accept and add to consent agenda.

**5.4.** JHFE – Reporting of Suspected Abuse of a Child, current version – DELETE: Accept the deletion of this policy and add to consent agenda.

**5.5.** JHFE-AR – Reporting of Suspected Abuse of a Child: Accept and add to consent agenda.

**5.6.** KL – Public Complaints: Table this policy to the next meeting.

**5.7.** KL – Public Complaints, current version – DELETE – Table this change to next meeting.

## **6. FINANCIAL REPORTS:**

**6.1. February Financial Reports:** Tammy provided some information on some line items that are approaching 90 to 100% of the budgeted amount. She is going to work with the leadership team of Christy, Daniel and Scott on the use of the profit and loss report to better handle budgetary items. This will also help as the team prepares upcoming budgets.

**6.2. Financing modular unit at Pedee:** Tammy is still working with Columbia Bank regarding the loan. There are still items that the bank is asking for that Tammy can't provide without work from the board. Tammy can ask the bank for a template to provide the plan the bank is requesting. However, discussion turned to ways to buy the building outright. Further discussion at the April meeting.

## **7. FACILITIES**

### **7.1. Facilities report:**

**7.1.1. New Fence:** The new fence has been completed at Bridgeport. There is a gate for access at the head of the trail down to the river. Jim expressed concern about public access during the summer for the community to use the swimming hole. Matt suggested that a trail could possibly be cleared outside the fence allowing access but keeping the grounds safe. Daniel said he and Scott would look into clearing that space.

**7.1.2. Pedee Office space remodel:** This project was scheduled to begin on March 16, 2020. However, there has been a hold up with getting the permits from the county due to the COVID-19 response. At this time, it is the hope that work will begin the week of April 6<sup>th</sup>.

**7.1.3. Tree removal:** Two trees were removed at Pedee due to their proximity to the power lines. It turned out that they were also rotten in the middle so it was a good decision to remove them.

**7.1.4. Parking spaces:** With the anticipated increase in staff for next year, more parking spaces are needed. One option is to add gravel next to the computer lab to make two spots. Another option is to create some new spots along the highway side of the gym and possibly add an additional exit. There is a pole support that would need to be moved. If it is possible, there could be an additional 8 to 10 spaces available.

**7.2. Children's Internet Protection Act (CIPA)/Internet Safety policy – Public notification – GoGuardian –** The IT person is working on this with a program using GoGuardian. This is required by the e-rate grant. Goal is to have this program up and working by the end of the week.

## **8. NEW BUSINESS**

### **8.1. Director's report**

**8.1.1. SSA:** Christy is pleased to announce we have hired a highly qualified and experienced school social worker to provide mental health services for our students and their families. Valerie Vogel has accepted this position for the 2020-2021 school

year and a contract has been signed. We still have two SSA funded positions to fill; a full time assistant position at Pedee and a half time music teacher for Bridgeport. The hope is to partner with Kings Valley Charter School for the music position. However, at this time, funding for the SSA grants is uncertain and therefore Christy recommends holding off on posting any further job openings at this time. In her conferences with ODE, at this time there are three possible options for funding the SSA: full funding as scheduled, partial funding on the current time table and delaying funding until July 2021. More information will be coming as the current situation progresses.

**8.1.2. Portland Audubon Camp:** Our 5th grade students recently returned from a 3 day stay at the Portland Audubon Society camp. They were so excited to share their experiences with Christy. The camp location borders the Bull Run Watershed and is an awesome place for youth to learn about wildlife, healthy ecosystems and natural history. The expert instructors provided a safe space for our students to learn, explore and connect with the land and each other. Their instructional model grounds students in science and instills a love and understanding for the natural world. Some of the highlights included night hikes in search of owls, tracking bear along a stream, and learning the subtleties of bird language. In all the years Christy has worked with outdoor programs, she has never seen so much enthusiasm from students about their experience. Christy thanked the board for their generous support of this program.

**8.1.3. Promoting our schools:** Kindergarten registration and the New Student Open House at Pedee are in limbo at this time. Currently, we are looking at options for kindergarten registration which was scheduled for April 9<sup>th</sup>. The open house at Pedee is still technically on the books but may not be feasible depending on the recommendations at that time. As a school, we will have to think outside the box to promote the school and reach our community to increase enrollment for next year.

**8.1.4. COVID-19 shutdown:**

**8.1.4.1. Extended School Year:** As mandated by the governor, all districts in Oregon are continuing to pay staff. Therefore, the allocation of money for this school year is currently being spent. There will be no additional funding to be able to make up these missed days during the summer. Therefore, if we were to hold some sort of summer hours our current budget would have to support that expenditure. Some ideas are being considered and there may be a small amount of federal funding but nothing is assured at this time. Even if we did hold some sort of make-up days, it would likely look like a typical summer school with half-days, etc.

**8.1.4.2. Enrollment:** At this time, all enrollment has been frozen. Publically funded virtual schools may not accept students and parents may not unenroll their students from their current school unless they are going to a private virtual school. ODE made this rule to protect all schools. There is a concern about a large student exodus after

the school year concludes as parents pull their students out of traditional schools to opt for virtual schools out of concerns for their health and safety.

**8.1.4.3. Distance learning:** The teachers and staff are currently working hard to come up with a strong supplemental program that will help now and that perhaps can be adapted to help students in the future during long term absences. This will not replace in-person instruction. Due to the limitations Dallas School District faces, they are not able to provide the same level of interactive supplemental instruction due to the age of their curriculum and other limiting factors. Christy has met with the district regarding this issue to help keep communications open and positive.

**8.1.4.4. Emotional/Social connections:** Teachers are brainstorming ideas to maintain the connections with students during this unprecedented time. Ideas such as personal notes going to each student each week are all being considered. Along with that, the decision has been made to have staff in the offices at both buildings Monday through Thursday 8 am to Noon to answer phones, coordinate communication, support teachers, etc.

**8.1.4.5. Communication:** Christy will continue to communicate with both parents and the board as the parameters of the shutdown and requirements evolve.

## **8.2. Pedee Campus Update: Provided by Daniel Shimek**

**8.2.1.1.** Just prior to the shutdown the Pedee students were able to attend a performance by the Oregon Symphony at Willamette University. Students enjoyed the experience. This program was very well organized.

**8.2.1.2.** Outdoor school for 6<sup>th</sup> grade students has been postponed until next fall. Planning will have to take place to enable this year's 6<sup>th</sup> grade students to be able to attend.

**8.2.1.3.** All other events on the calendar have been canceled or postponed due to the current school shutdown.

## **8.3. Student Enrollment Numbers:**

**8.3.1.** Current enrollment is 193 students vs 188 last year. These numbers are current as of March 3, 2020. Due to the freeze on enrollment and student movement between schools, these numbers will remain the same for now.

## **9. ADJOURN:**

**9.1. Meeting was adjourned at 8:05 by Vicki Avery**