

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

June 17, 2020

Teleconference via GoToMeeting

CALL TO ORDER At 6:37 pm by Vicky Avery.

BOARD MEMBERS PRESENT: Vicky Avery, Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Jerry McGuffee, Tammy Pryce

BOARD SECRETARY: Cali Beasley

1. CONSENT AGENDA

1.1. Approval of minutes from May 20, 2020 Board Meeting

1.2. A motion was made by Fred Wiesensee to approve the consent agenda as written. Jim Gardner seconded the motion. Vote taken by voice and motion passed unanimously.

2. ANNOUNCEMENTS

2.1. Next board meeting – August 19, 2020

3. VISITORS

3.1. PTO: Lena Calef – PTO President - pointed out that PTO is available to help in any way they can. All activities are on hold under the current guidelines. Officer elections were discussed. Lena states that she has been in communication with PTO Today and currently the PTO is in compliance with the 501c3 based on research done by PTO Today.

4. PUBLIC COMMENT

4.1. There was no public comment.

5. BOARD POLICIES:

5.1. GBLA – Disclosure of information – This is a recommended policy. It is not one that is currently adopted by LVCS. Accept this policy and add it to the consent agenda.

5.2. GBN/JBA – Sexual Harassment – Accept and add to the consent agenda.

5.3. GBN/JBA-AR – Sexual Harassment Complaint Procedure – For board review only. No action required.

5.4. Workplace Face Covering Policy (Temporary): Christy Wilkins suggested holding off on adopting a blanket policy until all of the detailed plans are in place for meeting reopening guidelines. The board accepted Christy's suggestion.

6. FINANCIAL REPORT:

6.1. May Financial Reports: May totals are about the same as last year. Presuming that June expenditures and income are on par with last year, the anticipated ending balance will be around \$400,000. There is some anticipated reimbursement for SPED from the district estimated at about \$30,000.

6.2. Projected Budget for 2020-2021: Tammy went through the anticipated income for next year and answered questions. The budget is based on a conservative outlook on student numbers and state funding projections. Fred Wiesensee made a motion to adopt the budget as presented. Kendal Cates seconded the motion. Vote was taken by roll call and motion passed unanimously.

7. FACILITIES REPORT:

7.1. Pedee Basement office remodel: The remodel of the basement office is moving along. At the time the report provided in the board packet was written the flooring, windows and painting were complete. The radon exhaust fan and weather stripping had been installed. The cabinets and door still needed to be installed. The cabinets have since been moved from the office space upstairs and painting/flooring will be repaired up there as well.

8. NEW BUSINESS

8.1. Director's report

8.1.1. Christy gave an update on the closing of the school year, wrapping up distance learning, chromebook return and final goodbyes. The 5th grade teacher visited every family and gave them a sign. For the 8th grade promotion, the entire Pedee staff, Christy and Lena representing PTO visited every 8th grade student. They received gifts, certificates and other items.

8.1.2. Christy reviewed the process for reopening school. There is a blueprint to fill out that is very comprehensive. A survey for parent input is required. One has been written to send out later this week. There will probably be more. Christy is working closely with the district as well. Daniel and Christy reviewed possible solutions to space issues to accommodate the 35 square feet per person requirement particularly at the Pedee campus. Further assessment is needed.

8.1.3. Christy reviewed the changes in staff. Ryan Renner is leaving to pursue other opportunities closer to his new home. Seth Larson has been hired to provide PE, Health and support instruction at Pedee. Carole Shavere is retiring after 30 years teaching special ed and providing Title 1 services. Carole will not be leaving entirely however. She plans to help with Title 1 services about 2 days per week in the 2020-2021 school year. Andrew Hatzenbihler has been hired as the full-time special education teacher for the 2020-2021 school year.

8.1.4. Summer office hours: There will be office hours at the Bridgeport Campus 8am to 12pm every week Monday through Thursday except for the week of 4th of July.

8.2. LVCS Board Meeting Dates for 2020-2021:

8.2.1. Matthew Beasley made a motion to adopt the proposed meeting dates for 2020-2021. Kendal Cates seconded the motion. Vote was taken by roll call and passed unanimously.

8.3. Enrollment Projection 2020-2021:

8.3.1. Projected enrollment currently is 205 students. Enrollment will be dependent on room size and space restrictions based on the current reopening guidelines.

8.4. School Year Calendar – 2020-2021:

8.4.1. Jim Gardner made a motion to adopt the calendar as presented. Matthew Beasley seconded the motion. Vote was taken by roll call and the motion passed unanimously.

8.5. Board Seat Renewal for June 2020:

8.5.1. Two board seats are up for renewal in June 2020. One seat is open. The second seat is held by Jim Gardner. Kendall Cates made a motion for Jim to retain his seat for another 3 year term. Fred Wiesensee seconded the motion. Vote was taken by roll call and the motion passed unanimously.

8.6. LVCS Board Officer elections:

8.6.1. The two officer positions of Chairperson and Vice-Chairperson are yearly elections. Vicky Avery currently holds the Chairperson position and agreed to retain that position for the 2020-2021 school year. Kendall Cates is the current Vice-Chairperson. He also agreed to retain that position for the 2020-2021 school year. Fred Wiesensee made a motion for the current officers to retain their positions for 2020-2021. Jim Gardner seconded the motion. Vote was taken by roll call and the motion passed unanimously.

8.7. Next meeting: Board members would like to have the next meeting in person at Pedee if possible under the guidelines at that time.

9. ADJOURN:

9.1. Meeting was adjourned at 8:15 pm by Vicky Avery