

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

August 20, 2019

BRIDGEPORT CAMPUS

CALL TO ORDER AT 6:39 BY Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek, Whitney Francis, Jerry McGuffee, Tammy Pryce

BOARD SECRETARY: Cali Beasley

1. CONSENT AGENDA

- 1.1. Approval of minutes: Matt made a motion to approve the minutes of the June 2019 meeting as written. Fred seconded the motion. The motion passed unanimously.

2. ANNOUNCEMENTS

- 2.1. Introduction of Scott Chapin as the new Dean of Students for Bridgeport. He will be teaching in the mornings and doing supervision and administrative work in the afternoon.
- 2.2. Next board meeting September 18, 2019. Due to a conflict, the meeting will be moved to September 17, 2019.
- 2.3. Pedee Community Picnic – August 24, 2019 – 11 a.m. – 5 p.m. Staff will be in attendance to help where needed.
- 2.4. Staff dinner at Fred Weisensee's home – August 28, 2019 – 6:00 p.m.

3. VISITORS

- 3.1. Lena Calef – PTO President.

4. PUBLIC COMMENT

- 4.1. Lena told the board about her son David taking pictures with his drone of the two schools. These will be provided to the school.
- 4.2. Lena handed out the PTO –Today parent gifts to the board. PTO is down two officers right now. The first PTO meeting is September 9 at 3:45. Lena is working on plans for the coming year including recruitment of additional board members.

5. OLD BUSINESS:

- 5.1. Funding for 8th grade rafting trip: The funding for the 2019 rafting trip was not finalized at the time of the discussion. The request was for clarification of the board position on spending \$5,000 to fund the 2019 rafting trip for 7th/8th grade. Kendal

stated that it was his intention that the school funding of that trip begin with the 2019 trip and Jim was in agreement. With this clarification of the board intention, Kendal made a motion to put \$5,000 toward the 2019 7th/8th grade rafting trip. The motion was seconded by Jim. No further discussion was held and motion passed unanimously.

6. NEW BUSINESS

6.1. Director's report

6.1.1. LVCS leadership team: The new administrative leadership team was introduced as Scott Chapin, Bridgeport Dean of Students, Daniel Shimek, Pedee Dean of Students and Christy Wilkins, LVCS Director. The team worked through the summer on plans for the new year. Christy gave an overview of some of those.

6.1.2. Facilities improvements: Christy gave an overview of all the work that has been happening at the Bridgeport Campus this summer. Improvements to the kitchen and field/playground area will have an immediate impact for the students.

6.1.3. New staff for 2019-2020: Shanna Northcote is the new 3rd grade teacher. Cindy McGinnis has been hired to job share with Scott. Cindy is a literacy specialist. She will be teaching reading and writing. A new instructional assistant was hired for the 3rd grade classroom at Bridgeport. Additionally, another assistant has been hired to start later in the fall when a current assistant will be out for several months for National Guard training. At Pedee a new food service/instructional assistant was hired to replace Nicole Flinn who got a full time job closer to home over the summer. Brandy Hannon was hired to fill that position.

6.1.4. Christy reviewed several upcoming events through the end of the month.

6.2. Pedee Campus Update: Provided by Daniel Shimek

6.2.1. Facilities Update:

- Daniel reviewed the projects that have been done at Pedee over the summer. These included purchasing 25 standing desks and rocker stools for the Pedee classrooms, painting the hallway and basement floors and installing a new frost free spigot near the raised beds. Additionally a new refrigerator has been purchased to replace the older one in the Pedee kitchen. Daniel is also looking into hiring a new landscaping service for monthly maintenance.
- 105 chromebooks have been purchased for use in grades 3rd – 5th at Bridgeport and 7th/8th at Pedee. Charging stations are being installed as well.
- Daniel provided an overview of facilities improvement projects to be looked at for the summer of 2020. He suggested getting plans drawn up now to make getting bids an easier process.

6.2.2. Students & Teacher:

- The only staff change was noted in Christy's report.
- The new social science curriculum has been received.
- New online resources for the current 6th-8th math curriculum were purchased to bring the older curriculum up to meet the new standards.
- Daniel attended the yearly IPM training.

6.2.3. Other:

- **Upcoming events:**

- . Pedee Community Picnic – August 24th
- September 12th – Western Day at Pedee for the entire student body.
- September 25th-26th Overnight fieldtrip for 7th/8th grade to Fort Stevens State Park.
- October 3rd – Pedee Open House.

6.3. Student Enrollment Numbers:

6.3.1. As of this meeting the 2019-2020 enrollment projection is 199 students. Kindergarten, 1st, 2nd, 4th, and 7th are full.

6.4. Financial Reports – Tammy Pryce

6.4.1. Tammy reviewed the income and expenditures that occurred in June and July including adjustments in ADM and reimbursements from the district. The ending balance was \$444,000.

6.4.2. Summer project expenses were reviewed. Total expenses will be roughly \$40,000

6.4.3. Budget update for 2019-2020 school year. Adjustments for income for Title 1 and expenses for contracting with WESD for sub-specialists. Jim made a motion to approve the adjusted 2019-2020 budget. Fred seconded the motion. Motion passed unanimously.

6.4.4. OSBA Convention: Discussed who will be attending and when. Vicki and Christy will be attending a pre-conference session on charter schools on November 14.

7. BOARD POLICY – FIRST READING:

7.1. **GBDA – Expression of Milk or Breastfeeding in the Workplace.** Include bracketed items. Name executive director as person to be notified. Include on consent agenda for September for second reading.

7.2. **IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education.** Accept changes and add to consent agenda for September for second reading.

7.3. **GCDA/GDDA – Criminal Records Checks and Fingerprinting.** – Accept footnote #3 on page 1, Accept highlighted changes on page 2 with the exception of point 2. Point 3

will become 2 and the verbage will be changed to Other activities as determined by the Executive Director. Strike the last paragraph on page 2. Accept changes as noted and add to consent agenda in September for second reading.

7.4. GCDA/GDDA – AR – Criminal Records Checks and Fingerprinting. Select will in item 4 on page 4. Accept and add to consent agenda in September for second reading.

8. ADJOURN:

8.1. Meeting was adjourned at 9:30 by Vicki Avery