

**LUCKIAMUTE VALLEY CHARTER SCHOOLS**  
**BOARD MINUTES**  
**MARCH 20, 2019**  
**BRIDGEPORT CAMPUS**

**CALL TO ORDER** At 6:42 by Vicki Avery.

**BOARD MEMBERS PRESENT:** Vicki Avery, Jim Gardner, Kendall Cates, Fred Weisensee

**BOARD MEMBERS ABSENT:** Matt Beasley

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Tammy Pryce , Jerry McGuffee,

**BOARD SECRETARY:** Cali Beasley is absent. Notes taken by Daniel Shimek

**1. CONSENT AGENDA**

**1.1.** Approval of minutes: Jim Gardner made a motion to accept the minutes. Fred Weisensee seconded the motion. Motion passed unanimously

**2. ANNOUNCEMENTS**

**2.1.** Next board meeting: April 17, 2019

**3. VISITORS**

**3.1.** No visitors

**4. PUBLIC COMMENT**

**4.1.** There was no public comment.

**5. NEW BUSINESS**

**5.1. Director's report**

**5.1.1. Compensation for 2019-2020:**

Detailed information was provided at the February meeting. This is an action item this month to provide teachers contracts prior to spring break as that is prime job seeking season. The proposal before the board is to lay out a standard step increase of \$1200 and a 2.5% COLA for teaching staff and salaried classified personnel. Non-salaried classified staff would receive a 2.5% hourly rate increase from \$15.00 to \$15.38 per hour.

**Fred Wiesensee made a motion to accept the proposed compensation package. Kendall Cates seconded the motion. The motion passed unanimously.**

**5.1.2. Longevity Bonus:**

The proposal brought to the board is to sunset the longevity bonus with a one-time pay for qualify employees.

**Kendall Cates made a motion to accept the proposal to sunset the longevity bonus. Fred Wiesensee seconded the motion. The motion passed unanimously.**

**5.1.3. Pedee Camping and rafting trip:**

Christy is proposing a \$5,000 budget line item as a cap stone activity for 8<sup>th</sup> grade only. This would allow the staff and students to fundraise for other things such as chromebooks, supplemental classroom materials, other field trips, etc. This was for discussion only, no action was taken. Funding for this year's trip was tabled until next month.

#### **5.1.4. Legislative Update:**

HB2838: The legislative session is in full swing. HB2838 adds school district board members and public charter school governing body members to the list of mandatory reports of child abuse. Christy will provide a brief training for the board so that members understand how to respond to the mandate.

A list of statewide equity bills and initiatives that ORC3S is supporting was provided in the board packet.

#### **5.2. Pedee Campus Update: Provided by Daniel Shimek**

##### **5.2.1. Facilities Update:**

- Order water filtration/water storage system, food/emergency supply storage container, and portable cooking stoves.
- Law enforcement key access. Resource office brought out a lockbox for a key, in case they need to access the build if there is an emergency.

##### **5.2.2. Students & Teacher:**

- 7<sup>th</sup> & 8<sup>th</sup> grade have fundraised about \$5500 towards the rafting trip.
- April 30<sup>th</sup>, 8<sup>th</sup> grade to JA Financial Park & 7<sup>th</sup> grade to Fun at Art and Heritage Center in Salem
- 6<sup>th</sup> Grade Outdoor School- April 29<sup>th</sup> thru May 2nd
- April 10, 2019 Open House 5:3-7:00
- Parent Tea- May 9, 2019- also inviting Pedee Women's Club

##### **5.2.3. Other:**

- **Upcoming events:**
  - i. Reunification Drill: May 23, 2019

#### **5.3. Bridgeport Campus update: Provided by Jennica Crocker**

##### **5.3.1. Staff Update:**

- Our staff has kicked off the planning and preparing process for our 2019 Carnival to be held on May 31st from 4:30-7:00 p.m.
- Leslee, Scott, and Michele have created a schedule and will begin their state assessments on April 29th.
- Parent Teacher Conferences took place on Wednesday and Thursday last week. Our Kindergarten and 1st Grade Teachers have designed a new format for report cards that we will hopefully be implementing next year. It is a report card that aligns and covers the state standards and the individual student progress for a more academic-based overview.

##### **5.3.2. Student Update:**

- Our 5<sup>th</sup> grade students have been selling Smencils as a fundraiser for their overnight aquarium field trip. So far, they have brought in nearly \$150.
- Three 5<sup>th</sup> grade students assisted in the whole-school training of our new earthquake protocol. The team did a fabulous job at instructing and demonstrating the new protocol. Pictures and a note will be posted soon of these trainings.
- Students of the Quarter for Winter Term have been announced and posted in the main hallway.

### 5.3.3. Other Business:

- Title I Dr. Seuss Night was a success. We had many of our classified staff cover this event as our PTO team became ill and could not attend.
- Bridgeport will be conducting an Earthquake drill and a Lockdown drill in the next two weeks.
- We will be sending 8 staff members to the New Certification in MANDT Training on April 9th at the WESD.

### 5.4. Student Enrollment Numbers:

5.4.1. Ten students moved out. Reasons for this include 1 family moving and 3 for health needs. Six students moved in. Current enrollment stands at 192.

### 5.5. December Financial Reports – Tammy Pryce:

5.5.1. Financial Reports were given

5.5.2. Lane Shetterly has been contacted to request that Modern Building get our step stairs under compliance with current regulations.

### 5.6. Playground expansion

5.6.1. Daniel and Christy met with Polk County Development to discuss permits and requirements for clearing and leveling the land to expand the playground. Ron Francis, an ODOT specialist, agreeded to help understand the rules and requirements involved in developing the land. Daniel will follow up with Ron to meet and look at the site.

### 5.7. Resignation:

5.7.1. Leslee Ellis, the 3<sup>rd</sup> grade teacher, turned in her letter of resignation. A copy was provided to the board. **Fred Weisensee made a motion to accept her resignation. Jim Gardner seconded the motion. The motion passed unanimously.** The board would like to honor her time at LVCS.

## 6. BOARD POLICY UPDATES:

### 6.1. First reading:

6.1.1. BBAA- Individual Board Members Authority and Responsibilities – Accept changes and move to Consent Agenda

6.1.2. GBEEBA – Staff – HIV, AIDS and HBV - Accept changes and move to Consent Agenda

6.1.3. GBH/JECAC: - Staff/Student/Parent Relations – Optional - Move to Consent Agenda

6.1.4. GBNA: -Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying – Staff - Accept changes and move to Consent Agenda

6.1.5. GBNA-AR: - Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying Reporting Procedures - Accept changes and move to Consent Agenda

## 7. Executive session per ORS 192.660(2)(f): To consider information or records that are exempt from public inspection, including written advice from your attorney.

7.1. Executive session called to order at 8:55

7.2. Executive session adjourned at 9:16. No action was taken.

## 8. ADJOURN:

8.1. Meeting was adjourned at 8:49p.m. by Vicki Avery