

**LUCKIAMUTE VALLEY CHARTER SCHOOLS**  
**BOARD MINUTES**  
**JANUARY 16, 2019**  
**BRIDGEPORT CAMPUS**

**CALL TO ORDER AT 6:37 BY Vicki Avery.**

**BOARD MEMBERS PRESENT:** Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Christy Wilkins, Daniel Shimek, Whitney Francis, Jerry McGuffee, Tammy Pryce

**BOARD SECRETARY:** Cali Beasley

**1. CONSENT AGENDA**

- 1.1. Approval of minutes from December 18, 2018 meeting: A request was made to strike one sentence from the 5.11 section to more accurately represent OSBA. Jim Gardner made a motion to approve the minutes with the above correction and Matt Beasley seconded the motion. The motion passed.
- 1.2. Regarding posting the minutes to the school webpage, it was discussed that it would be best to wait to post the minutes until they are approved. No motion was made regarding this however.

**2. ANNOUNCEMENTS**

- 2.1. Next board meeting February 20, 2019
- 2.2. Parent letter commending Jessica Wittich. A parent of a 6<sup>th</sup> grade student provided words of praise for Pedee and in particular Jessie.
- 2.3. School Board appreciation week – Christy expressed her appreciation on behalf of the staff for the support the board gives to the school.

**3. VISITORS**

- 3.1. No visitors

**4. PUBLIC COMMENT**

4.1. There was no public comment.

## 5. NEW BUSINESS

### 5.1. Director's report

#### 5.1.1. Parent involvement and the PTO:

- At LVCS we are blessed to have a deeply engaged parent leadership. I have never worked with such a dedicated, professionally run parent group. Their focus on parent involvement has been very successful and the evening events have been well attended. Pastries with parent are Thursday of this week and the annual Art Night is February 28th. Strengthening the partnership between parents and our schools facilitate positive outcomes for our students and help maintain a robust enrollment.

#### 5.1.2. Issues for future discussion and consideration:

- We will begin discussing staff salaries for the 2019-2020 school years. Our goal is to provide a fair increase and the return bonus while ensuring small class size is protected and our education programs are well funded and staffed.

### 5.2. Review of Director's goals

5.2.1. Christy provided her goals for 2018-19. She provided indicators that the goal was being implemented, activities in support of the goal and the method of assessment for each goal. This will provide a structure for Christy to report back to the board regarding her progress on her goals.

### 5.3. Pedee Campus Update: Provided by Daniel Shimek

#### 5.3.1. Facilities Update:

- Sump pump installed into basement hoping that it prevents the flooding issue we had at Pedee, Carl is plumbing in the pump to have it always available to be used.
- A-Team Locksmith is scheduled to rekey the back doors at Pedee on January 16th. This was rescheduled for next week.

#### 5.3.2. Students & Teacher:

- Students have fundraised around \$900 to date for the can/bottle drive.
- Teacher highlight. After sharing information from the trauma informed school work session that I got at the OSBA conference with Whitney Francis, she has implemented a similar process into her classroom. Each morning the students come in and pick up a paper with the levels to check in with. They turn their paper over creating four boxes, Box 1 has their pulse; (she purchased four Oximeters for \$15.00/each that they share. The second box they write down the current level. Third box they share a positive that they plan on doing for someone else. The fourth box is a different question. Whitney will be attending further training in this area.
- Suicide prevention presentation is upcoming.
- Chromebook fundraising for a class set at Pedee: So far we have raised \$1501. There is already a cart for storing and charging the chrome books so that is one expense that won't have to be incurred. Options in regards to how to fund the chrome books by tying them to curriculum. Tammy contributed that she is working e-rate application for funding through WESD for infrastructure such as servers, etc.
- AWSEM club has begun. The girls will be taken to OSU every Tuesday for 6 weeks.

### **5.3.3. Other:**

- **Upcoming events:**
  - i. OSU AWSEM Girl's club starts January 15th.
  - ii. Popcorn Fundraiser orders due January 22nd.
  - iii. Open house for incoming/new students is April 10<sup>th</sup>.
  - iv. Reunification drill May 23, 2019.

## **5.4. Bridgeport Campus update: Provided by Jennica Crocker**

### **5.4.1. Staff Update:**

- Our 3rd-8th Grade teachers will be receiving their state assessment administration training on Friday, January 18th. State testing will be beginning in just over a month and our staff is working hard to prepare our students to succeed.
- I am meeting with Daniel Thursday morning about emergency protocol. We will begin planning for the Reunification Drill that Pedee will conduct this spring.

#### **5.4.2. Student Update:**

- We had two days of lice found in students' hair. The staff did an excellent job in doing head checks and communicating with parents in a positive manner. This is never a fun circumstance.
- I had the privilege of nominating 8 students for a Pathways to STEM program over this upcoming summer. This is not an LVCS sponsored event, but is open for students who show strong leadership potential and have high academic performance, 3rd-5th grades, as nominated by a teacher or administrator.

#### **5.4.3. Other Business:**

- PTO is hosting Pastries with Parents Thursday morning from 7:30-8:00 a.m. Our climate committee is assisting with this event since they are combined with PTO this year.

#### **5.5. Student Enrollment Numbers:**

**5.5.1.** Current enrollment is 191 students as of 1/15/2019 vs 194 in January last year.

#### **5.6. December Financial Reports – Tammy Pryce:**

**5.6.1.** Tammy gave an overview of this month's profit and loss reports. She noted an adjustment to state funds ADM based on an increase in student numbers.

#### **5.7. Food Service Summary for Quarter 1:**

**5.7.1.** Tammy provided an overview of the food program income and expenses for the first quarter.

#### **5.8. PACE Joinder of Trust agreement – Action needed:**

**5.8.1.** Matt Beasley made a motion to accept the Joinder and Jim Gardner seconded. Motion passed.

**5.9. Pedee Student Fund - Add Daniel Shimek and Cali Beasley and remove Steven Diehl – Action needed**

**5.9.1.** Fred made a motion to add Daniel Shimek and Cali Beasley to the account and remove Steve Diehl from the Pedee student fund account and Kendal seconded. Motion carried.

**5.10. Response from Spencer Lewis**

**5.9.1** Vicki provided a copy of Spencer Lewis's response to the inquiry regarding the use of smart speakers. Discussion surrounded whether the board needs to implement a policy regarding these devices. Christy will contact Dallas regarding their policy. The primary concern would be compromising student information in some way. Christy will also check with PACE regarding this issue.

**6. REPORTS:**

**6.1. Review of Progress 2017-2018 Annual Report:** A copy of the report was provided to ODE, OSBA and Dallas School District. The required deadline was met.

**7. ADJOURN:**

**7.1. Meeting was adjourned at 8:14 by Vicki Avery**