

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MEETING MINUTES
AUGUST 15, 2018
BRIDGEPORT CAMPUS

Meeting called to order at 6:43 pm

In Attendance: Vicki Avery, Kendall Cates, Jim Gardner

Absent: Fred Weisensee, Matt Beasley

1. CONSENT AGENDA

- 1.1 Approval of Minutes from June 20, 2018 Board Meeting
Jim accepts the minutes from June 20th, Kendall seconds, all in favor

2. ANNOUNCEMENTS

- 2.1 Next Board Meeting – September 19, 2018
2.2 OSBA Convention - November 8-11th. Looking for additional board members to attend, Vicki and Fred intend to go so far.

3. VISITORS

3.1 PTO President, Lena Calef, let the board know that their board secretary resigned and they are looking for another person. First meeting will be September 10th at lime berry from 5-8, with a 6:30 meeting to follow. This will be their first fundraiser of the year. They plan on holding 4 meetings a year that will be held off-site, Sept, Dec, March and June, the other meetings will be held after school, first Monday's of the month. This year PTO would like to concentrate on bringing in the families and community to events at the school.

4. PUBLIC COMMENTS – NONE

5. NEW BUSINESS

- 5.1. Highlights from the Director
- Foundation has been approved for Business Modular, with the caveat that the wood should have been pressure treated wood; modern will have to fix that. DC Electric will come tomorrow to start its process
 - Campus Security regarding the swim hole – It has been noticed that there are cars spending the night in the parking lot and a lot of trash has been left behind. Children are not being supervised by parents and they are in the play area behind the main building. Looking at options of tightening up security, maybe moving the front gate closer to roadway, and some signage. A call to Lane Shetterly will be placed to see what the liability is for us
 - Two trainings over the summer and team meetings to work on aligning the new curriculum and online resources. A lot of time has been spent going over the new curriculum
 - Registration meeting on August 22nd from 10-7 pm
 - Staff and board dinner will be held at the bread board on Wednesday the 29th from 5:30-7:30 pm

- 5.2 Pedee Facility Update
- Daniel spent most of his summer working on the construction project at PD. It is a little bit behind waiting for a permit to be approved and the Fire marshals report. Drywall should be finished next week and painting shall begin. Work should be completed by the beginning of the school year
 - New food service employee for Pedee, Nicole Flinn, who has a lot of good experience. She will also help out in the library and work with children
 - A new position, Office Manager was created this school year and Cali Beasley was transferred from the Bridgeport school
- 5.3 June/July Financial Reports were provided. Anticipated ending balance for 2017-2018 was \$700,000
- 5.4 A final edited Copy of the Bylaws were provided
- 5.5 Audit Letter from Accuity, LLC
- Kendall makes a motion to engage Acuity, LLC as our auditor, Jim seconds, motion accepted.**
- 5.6 July Policy Update Summary showing the policies that we will be coming up for our next board meetings
- 5.7 Board Renewal Schedule
- 5.8 School Board Activity Calendar showing suggested upcoming events. Vicki would like to meet up with members to discuss adding or changing timeline
- 5.9 A .15 cents increase in breakfast and lunch prices is recommended for the 2018-2019 school year.
Jim moves to increase the prices of breakfast and lunch, Kendall seconds, motion passes.
- 5.10 A draft Organizational Flow Chart provided in order to see who staff should go to report to
- 5.11 Christy would like to provide compensation for Daniel who has been working up at Pedee over the summer. **Jim makes a motion to give Shimek one month's pay, Kendall seconds, all in favor.**
- 5.12 Student enrollment numbers are up from last year. We ended with a total of 187 and it is projected we will begin September at 204. There is currently a wait list in k-4, and 6th.

6. FUTURE BOARD AGENDA ITEMS

- 6.1 Policies
- 6.2 Work session following next board meeting to go over calendar events

Open session ends 8:16

Board Chairman going into Executive session under **EXECUTIVE SESSION AS PER ORS 192.160 (8)** To evaluate the performance of an officer, employee or staff member.

Executive session adjourned at 8:30 pm and no action was taken.

[The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 58 hours in advance. Phone: 623-5837](#)