

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MEETING MINUTES

November 19, 2014

In Attendance: Matt Beasley, Jim Gardner, Kendal Cates, Fred Weisensee, Dan Austin, Tammy Pryce, Whitney Francis, Colleen Kuust

Meeting called to order: 7:00 pm

1. Good News

- 1.1 We have heat in the main building at Bridgeport!! 9 heat units were installed.
- 1.2 Gravel was installed on the bus side of the parking lot.

2. Student Representatives – None

3. Staff Report – None

4. Visitors – Rich Foster – Cascadia Consulting Partnership

- 4.1 A brief history of the business was given. Rich Foster presented a packet that outlines Strategies and Steps to Capitalizing Community Center and Gymnasium Expansion. Fee structures usually come in three ways; organization charging fee per hour, flat rate fee, or taking a percentage of awards given. Cascadia does it on base rate per step, some steps can be done at a per hour rate of \$109.00. Steps need to be taken to lay out the groundwork before the grant writing process is started.

5. Public Comment On Items Not On The Agenda – None

6. Consent Agenda

- 6.1 Approval of October 15, 2014 Board Minutes
- 6.2 Board policy KN-AR (2) (have two questions before approving)
Jim Gardner moved to approve the board minutes, seconded by Kendall. All approved.

7. Discussion Items

- 7.1 Examination and lubrication agreement from Elevator Solutions, Inc. was reviewed. 3 year contract at \$618 a yr
- 7.2 Estimates were given from Falls Insulation, Total Comfort Weatherization and Home Insulation. More information is needed from Falls Insulation and Home Insulation, not a complete list.
- 7.3 Replacing windows for 6th grade classroom on hold for the summer. The whole wall needs to be replaced.
- 7.4 Title company is ready for signing on the property acquisition from Avery. Overall costs exceeded initial estimate due to lawyer fees and surveyor fees. Need action on additional funds of \$24,000. Next is a meeting to look at zone changes.
- 7.5 LDE gave an estimate for a heating system, bid from DCE electric and GENU electric are needed to set up the electrical before heating system can be installed. Need an estimate from Consumer Powers to move a pole.
- 7.6 Consumers came by and suggested moving pole from middle of parking lot and put all wires underground (long term goal for when community building is put up).
- 7.7 Fred attended the OSBA Board Convention and related all the workshops he attended. He recommends that all board members and the Director attend next year. Fred is asking the board to consider passing a resolution for “The Promise of Oregon” campaign Program that the OSBA is sponsoring, discussion for another time.

8. Board Policies- 2nd Reading

- BBFA – Accept recommended changes and put on consent agenda
- BBFB – Do not need this one
- GBC – Accept recommended changes and put on consent agenda
- GBC-AR – Do not need this one
- GBNA – Accept recommended changes and put on consent agenda

GBNA-AR – Accept recommended changes with #6/first bracket. Next bracket of (shall). Put on consent agenda
GBN/JBA –Accept recommended highlights and changes of language/ Put on the consent agenda
JBA/GBN – Accept recommended highlights and changes of language/Put on the consent agenda
GCAB – Accept recommend highlights, put on consent agenda
ING-AR – Do not need
JFCEB –Accept Verion 2 with changes, keep bracketed items/ Put on the consent agenda
JFCEB-AR – Do not need
JGAB – Accept changes/delete bracket/put on consent agenda

9. Action Items

- 9.1 Jim Gardner makes a motion to amend the amount of the property acquisition from \$30,000 to \$53,420.23 to pay American Title for the Avery property, Fred seconded, all in favor. To use same funds line item 415-520.
- 9.2 Fred moves to approve the 3 year maintenance contract for Pedee school from Elevator Solutions. Kendall seconded, all in favor.

10A. Board Agenda Settings- Work Session – December 2

- 10.1A Needs of the building/survey staff/ invite staff
- 10.2A Interview Architects for processes
- 10.3A Heating and Electrical needs at Bridgeport
- 10.4A Invite Mike Vetter

10B. Board Agenda Settings – December 17

- 10.1 Board & Director Goals need to be set
- 10.2 Survey Reports for December meeting
- 10.3 Board Policy Updates

11. Reports

- 11.1 Notice of Land Use Application
- 11.2 NorthStar Surveying, Inc. – Lot line adjustment
- 11.3 Statutory Warranty Deed to Effect A Property Line Adjustment
- 11.4 First American – Supplemental Preliminary Title Report
- 11.5 First American - Buyer 's Estimated Settlement Statement
- 11.6 Results for Asbestos in Ceiling tile – bullseye
- 11.7. Good Earth - Recommended fixes needed before insulation installed
- 11.8 Enrollment at the end of October is 199
- 11.9 Board Report
- 11.10 Profit & Loss budget vs Actual

12. Announcements

- 12.1 Parent Conferences – November 24-25th – (Vacation 26 -28th)
- 12.2 Changing December 17th to a half day on the Calendar. Staff holiday party in the afternoon.
- 12.3 Board Work Session - December 2nd at 6:30 pm
- 12.4 Next Board Meeting – December 17th

Meeting Adjourned at 10:45 pm