

Luckiamute Valley Charter Schools

Board Meeting

May 24, 2017

Location: Bridgeport School

Meeting called to order at 6:50 pm

In attendance: Vicky Avery, Kendall Cates, Jim Gardner, Matt Beasley, Tammy Pryce, Steve Diehl, Jenneca Crocker, Whitney Francis, Leah Ellingsworth, Taraza Lawrence, Lena Calef

1. Good News

- 1.1 Hiring and Retention looks good, we are close to setting a date for interviewing our 5th grade teacher
- 1.2 Building Permit came in and we are ready to put the sidewalk in, awaiting concrete bids
- 1.3 Pedee hosted a tea party for the girls one day and an etiquette class for the boys one day. According to Lena they all had a blast.

2. Consent Agenda

- 2.1 Approval of Minutes from April 18, 2017 Board Meeting
- 2.2 Approval of Minutes from April 26, 2017 Board Meeting
Fred moves to accept the minutes from April 18th and 26th with an amendment to add the missing date for the minutes on the 26th, Vicki seconded, all in favor.

3. Announcements

- 3.1 Board Meeting June 21, 2017 at Bridgeport 6:30 PM

4. Visitor

- 4.1 Fresh and Local Foods – Kaitlin Duncan, Alexis Jean came to present their presentation from Fresh n' Local. They have been in business for 10 years and located in Salem. They work with a lot of Charter schools in Oregon. They offer guidance and training for all the things that go into maintaining the National School Lunch Program and stay in compliance. They recommend having a community meeting with parents to taste the food and get them on board. There will be an increase for the paid lunches. They would like a contract to be signed by June 15, 2017

Fred moves that we enter in a contract with Fresh n' local food program, Vicki seconds, all in favor.

- 4.2 Taraza has a question about childcare with YMCA. Where does the care take place, costs and how it feathers in with going to other sites in town? Jenenca offered to get her in contact with YMCA.
- 4.3 Lena invites the board to the next PTO board meeting on June 5th to discuss the proper fundraisers and field trips reimbursement procedures.

5. Reports

- 5.1. Enrollment for May is currently at 188
- 5.2 Projected Enrollment for 2017-2018 is 200

- 5.3 Financial Reports were given
- 5.4 Student Tracking updates for the month given
- 5.5 Audit Company, Accuity, LLC out of Albany has been contacted and contracted to do our audit.
- 5.6 Leadership team met to plot out some plan for next year. First day of school is half day with only Kinder, 6th and new students and parents. Open house will be on September 5th at 4:30 Sept. 6th will be all attending.
- 5.7 Quotes for Pittman plumbing (update), Complete Plumbing Systems, Best for Less Siding, Inc. Fitzpatrick Painting, Bob Grant Construction, Inc. Wrights Painting Co. We need to get a couple more quotes for the work needed at pedee for the egress door and ADA ramp.
- 5.8 Facilities and Budget Meeting Recommendations for summer work:
 - Ten Square roofing
 - Total Comfort
 - Pittman Plumbing
 - Wright Painting

Fred moves to accept the facility & budget committees recommendations for the companies to start the work for summer, Vicki seconds, all in favor.

6. Future Board Agenda Settings

- 6.1 Extension of land use permit. Steve will contact Lane Shetterly to see if the Gymnasium project falls under the conditional use approval extension of time.

7. Public Comments

8. Board Policies – First Reading

- CBG – Evaluation of the Administrator (HR) –Keep both bracketed items, put on consent agenda
- GBMA – Whistleblower (R) accept recommendation, put on consent agenda
- GCBDA/GDBDA – Family Medical Leave – Delete Current
- Vicki moves that we delete the current GCBDA/GDBDA policy, Fred seconds, all in favor**
- GCBDA/GDBDA – Family Medical Leave – put on consent agenda as is.
- GCBDA/GDBDA-AR – Oregon Family Medical Leave – put on consent agenda as is.

9. Matt read a statement adjourning the board to Executive Session per ORS 192.660

(2)(a) to consider the employment of an office, employee, staff member or agent.

The board returned to open session.

Jim makes a motion to offer Christie Wilkins the position as Executive Director at the starting salary rate of \$70,000 starting officially August 1st with the possibility of coming in July 1st if so desired, Fred seconds, all in favor.

10. Meeting adjourned at 9:20pm