

**LVCS Board of Directors Meeting  
9-28-2106. Bridgeport School**

The meeting was called to order at 6:40 pm by Matt Beasley, president. In attendance were Board members Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee and Vicki Avery (secretary). Also in attendance were Steve Diehl, Jenneca Crocker and Whitney Francis.

Matt presented two letters of resignation by Director Dan Austin and Elaine Austin effective October 28, 2016. Vicki Avery moved to accept and Fred Wisensee seconded. Motion carried.

Discussion followed surrounding the hiring process for the Executive Director position. The position will be posted with COSA and the OSBA. Applications will close on October 11, 2016. The board will review applications in executive session October 12. Matt will also notify the school district about the vacancies.

The public was asked for comments in establishing desired qualities for the Executive Director position. Board discussion followed. The following list was proposed:

**Interim Executive Director  
Luckiamute Valley Charter School**

Term: November 1, 2016 through June 30, 2017

Half time to full time

Salary commensurate with experience

**Qualities**

Minimum 5 years administrative experience

Mentorship experience ideal

Perform evaluations

Community relations

Team building a plus

**Apply by submitting on or before October 11, 2016**

Cover letter

Resume

3 references

Fred Wisensee moved to accept both the hiring process and the desired qualities for the position of executive director. Kendall Cates seconded. Motion carried.

Whitney Francis expressed her interest in filling the upcoming vacant position of intervention specialist. Fred thanked her for her interest and explained that it is not a position filled by the board. Matt will work with OSBA and the district to ensure we are in compliance.

The meeting was adjourned at 7:55 pm.