

# Luckiamute Valley Charter Schools

## Regular Board Meeting – June 21, 2017

Location: Bridgeport School

In Attendance: Kendall Cates, Vicki Avery, Fred Weisensee, Jim Gardner, Matt Beasley (arrived at 7:25 pm), Tammy Pryce, Steve Diehl, Jenneca Crocker, Christy Wilkins

Meeting came to order at 6:45 pm

### 1. Good News

- Hiring and retention – We held interviews for 5<sup>th</sup> and 1<sup>st</sup> Grade. Very good applicants and one person who worked for us previously.
- Summer jobs started!! Roofing, painting, plumbing and Bridgeport already started.

### 2. Consent Agenda

- 2.1 Approval of Minutes from May 24, 2017, May 31, 2017 Board Meetings
- 2.2 CBG- Evaluation of the Administrator (HR)
- 2.3 GBMA- Whistleblower (R)
- 2.4 GCBDA/GDBDA- Family Medical Leave- Delete Current
- 2.5 GCBDA/GDBDA- Family Medical Leave
- 2.6 GCBDA/GDBDA-AR- Oregon Family Medical Leave

**Fred moved to accept minutes as presented, Vicki seconded, all in favor.**

**Jim moves to approve consent agenda policies as presented, Fred seconded, all in favor.**

### 3. Announcements

- 3.1 Next Board Meeting is scheduled August 16, 2017 at Bridgeport 6:30 PM
- 3.2 Jenneca relayed the plan for all the teachers to get their student lists early so they can reach out to parents with a letter of introduction or a phone call with classroom news and early events.
- 3.3 Steve gave an update on the progress of the modular at Pedee. Computer lab is almost up and running, just need to finish up the networking. Engineering for the ADA door and ramp that needs to be installed is going to be done by JD MCgee. Once we have the engineering plans we can put the job out for bid.

### 4. Visitors

Lena Calef and Taraza Lawrence: PTO gave notice that they will be hosting an ice cream social on August 29<sup>th</sup>, from 5-8pm, at the Dairy Queen in Monmouth. People will be able to meet with the new Director, Christy Wilkins. The fundraiser will benefit PTO for family events. If you wear school gear, you will be entered into a raffle for an incentive.

### 5. Reports

- 5.1. Projected Enrollment for 2017- 2018 is currently at 201. We ended the year at 187.
- 5.2 Financial Reports-Profit Loss, Balance, and Board Report were given.
- 5.3 A consideration of compensation for employees who choose not to take health insurance. The suggested amount would be ½ of the rate in which the employee is entitled to. The employee would first have to show proof of other insurance. The thought is it could save us money, but at this time, it is not known how much it could impact the budget. An update and analysis will be given in September after all employees choose their plans.

**Fred moves to accept giving compensation in lieu of health insurance as an option. Vicki seconds, all in favor.**

- 5.4 A Draft Budget for the 2017- 2018 year was presented.  
**Fred moves to approve the budget as presented, Vicki seconded, all in favor.**
- 5.5 A letter of engagement from Accounting (Accuity, LLC) for board signature was given. Letter was signed and will be returned.
- 5.6 Amendments that the District would like us to change on our current contract were presented for discussion. The board would like to attempt a meeting with the District and their board members with our concerns on what we can manage. A consideration for working on the agreement for the next school year would be ideal.
- 5.7 Director list of items completed this year as follows; One round of evaluations for all employees, Restructure Committees to accommodate availability, volunteers, and funding; Set 2017-2018 school year calendar; into additional student behavior programs which are more universal (PBIS); Attendance Policy; Researched professional development; Develop threat plan (Phase 1: how we want to run it) (Phase 2: scheduled 2 drills for next year) Adjust planning stages for students with health issues; set protocol for new students, such as interview, tour, testing day, and exit survey; Meet with local principals
- 5.8 Moving forward with Fresh and Local providing food services to us. Tammy will meet with Representative to go over all the paperwork involved to run the NSLP.
- 5.9 JDMcGee, Inc. has been approved to work out the engineering for the ADA ramp needed at PD
- 5.10 All City Paving gave a quote for a total of \$19K to replace the front steps at BP and to install asphalt walk expansion and overlay existing concrete walkway. A second quote came in at much more. All City Paving quote to install ADA asphalt walkway from the existing ADA parking spot and to expand the circular driveway, and pave entire drive-parking for a total of \$28,106. This will complete all the necessary groundwork needed. Jim has questions about the depth of rocks specified on quote.  
**Fred moves to approve bids from All City Paving as long as they meet specifications per Christy Wilkins research, Jim seconds, all in favor.**
- 5.11 Letters of Resignation for Amy Covey & Kristin Barnard

## 6. Board Agenda Settings and other topics

- 6.1 June 2020 Term Jim Gardner: **Matt nominated Jim to another term as board member, Fred seconds, all in favor. Fred nominates all current officer positions to remain in same positions, Jim seconds, all in favor.**
- 6.2 Christy asked if we have any analysis of our buildings for any seismic upgrading needed. It was determined that having a community building would be a great spot for the nearby public to congregate to in case of emergencies. A topic of discussion again: the community building, pole barn for expansion of gym, clearing the land this summer, consultant for building, visiting buildings, developing collaboration with Kings Valley and the director making up their goals.

## 7. Public Comments

Taraza offered their company services if we need to upgrade our kitchen appliances.

## 8. Matt read a statement at 9:10 pm regarding Executive Session ORS 192.660 (2)(b)

To consider dismissal or discipline of complaints against an officer, employee, staff or agent.

- 9. An adjustment to the Director's Contract to increase salary to \$78,000, with the acknowledgment that there will be no PERS or health insurance taken or compensation made.

**Fred moves to change contract to \$78,000 a year for Director, Vicki seconds, all in favor.**

## 10. Meeting Adjourned at 9:20 pm

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours in advance. Phone: 623-4837